

***FOR PUBLIC RELEASE***

# **Source Water Protection Plan Frankfort PSD**

PWSID: WV3302928

Mineral County

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In cooperation with Frankfort PSD  
WV Bureau for Public Health, Source Water Assessment and Protection Program

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I Certify the information in the source water protection plan is complete and accurate to the best of my knowledge.

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8/12/2021

Date of Submission (mm/dd/yyyy):

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# TABLE OF CONTENTS

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<b>1.0 Purpose</b>	<b>1</b>
1.1. What are the benefits of preparing a Source Water Protection Plan?	1
<b>2.0 Background: WV Source Water Assessment and Protection Program</b>	<b>2</b>
<b>3.0 State Regulatory Requirements</b>	<b>3</b>
<b>4.0 System Information</b>	<b>4</b>
<b>5.0 Water Treatment and Storage</b>	<b>5</b>
<b>6.0 Delineations</b>	<b>7</b>
<b>7.0 Protection Team</b>	<b>9</b>
<b>8.0 Potential Sources of Significant Contamination</b>	<b>11</b>
8.1. Confidentiality of PSSCs	11
8.2. Local and Regional PSSCs	11
8.3. Prioritization of Threats and Management Strategies	14
<b>9.0 Implementation Plan for Management Strategies</b>	<b>15</b>
<b>10.0 Education and Outreach Strategies</b>	<b>25</b>
<b>11.0 Contingency Plan</b>	<b>29</b>
11.1. Response Networks and Communication	29
11.2. Operation During Loss of Power	30
11.3. Future Water Supply Needs	31
11.4. Water Loss Calculation	31
11.5. Early Warning Monitoring System	32
<b>12.0 Single Source Feasibility Study</b>	<b>35</b>
<b>13.0 Communication Plan</b>	<b>36</b>
<b>14.0 Emergency Response</b>	<b>37</b>
<b>15.0 Conclusion</b>	<b>38</b>

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## LIST OF TABLES

---

<b>Table 1. Population Served by FRANKFORT PSD</b>	<b>4</b>
<b>Table 2. Frankfort PSD Water Treatment Information</b>	<b>5</b>
<b>Table 3. Frankfort PSD Surface Water Sources</b>	<b>6</b>
<b>Table 4. Frankfort PSD Ground Water Sources</b>	<b>6</b>
<b>Table 5. Watershed Delineation Information</b>	<b>8</b>
<b>Table 6. Protection Team Member and Contact Information</b>	<b>10</b>
<b>Table 7. Locally Identified potential Sources of Significant Contamination</b>	<b>13</b>
<b>Table 8. Priority PSSCs or Critical Areas</b>	<b>16</b>
<b>Table 9. Priority PSSC Management Strategies</b>	<b>17</b>
<b>Table 10. Education and Outreach Implementation Plan</b>	<b>26</b>
<b>Table 11. Frankfort PSD Water Shortage Response Capacity</b>	<b>30</b>
<b>Table 12. Generator Capacity</b>	<b>30</b>
<b>Table 13. Future Water Supply Needs for Frankfort PSD</b>	<b>31</b>
<b>Table 14. Water Loss Information</b>	<b>32</b>
<b>Table 15. Early Warning Monitoring System Capabilities</b>	<b>33</b>

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## APPENDICES

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<b>Appendix A. Figures and Tables</b>
<b>Appendix B. Early Warning Monitoring System Forms</b>
<b>Appendix C. Communication Plan Template</b>
<b>Appendix D. Single Source Feasibility</b>
<b>Appendix E. Supporting Documentation</b>

## SOURCE WATER PROGRAM ACRONYMS

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AST	Aboveground Storage Tank
BMP	Best Management Practices
ERP	Emergency Response Plan
GWUDI	Ground Water Under the Direct Influence of Surface Water
LEPC	Local Emergency Planning Committee
OEHS	EED Office of Environmental Health Services/Environmental Engineering Division
PE	Professional Engineer
PSSCs	Potential Source of Significant Contamination
PWSU	Public Water System Utility
RAIN	River Alert Information Network
RPDC	Regional Planning and Development Council
SDWA	Safe Drinking Water Act
SWAP	Source Water Assessment and Protection
SWAPP	Source Water Assessment and Protection Program
SWP	Source Water Protection
SWPA	Source Water Protection Area
SWPP	Source Water Protection Plan
WARN	Water/Wastewater Agency Response Network
WHPA	Wellhead Protection Area
WHPP	Wellhead Protection Program
WSDA	Watershed Delineation Area
WVBPH	West Virginia Bureau for Public Health
WVDEP	West Virginia Department of Environmental Protection
WVDHHR	West Virginia Department of Health and Human Resources
WVDHSEM	West Virginia Division of Homeland Security and Emergency Management
ZCC	Zone of Critical Concern
ZPC	Zone of Peripheral Concern

## 1.0 PURPOSE

The goal of the West Virginia Bureau of Public Health (WVBPH) source water assessment and protection (SWAP) program is to prevent degradation of source waters which may preclude present and future uses of drinking water supplies to provide safe water in sufficient quantity to users. The most efficient way to accomplish this goal is to encourage and oversee source water protection on a local level. Many aspects of source water protection may be best addressed by engaging local stakeholders.

The intent of this document is to describe what Frankfort PSD has done, is currently doing, and plans to do to protect its source of drinking water. Although this water system treats the water to meet federal and state drinking water standards, conventional treatment does not fully eradicate all potential contaminants and treatment that goes beyond conventional methods is often very expensive. By completing this plan, Frankfort PSD acknowledges that implementing measures to minimize and mitigate contamination can be a relatively economical way to help ensure the safety of the drinking water.

### 1.1. WHAT ARE THE BENEFITS OF PREPARING A SOURCE WATER PROTECTION PLAN?

- Fulfilling the requirement for the public water utilities to complete or update their source water protection plan.
- Identifying and prioritizing potential threats to the source of drinking water; and establishing strategies to minimize the threats.
- Planning for emergency response to incidents that compromise the water supply by contamination or depletion, including how the public, state, and local agencies will be informed.
- Planning for future expansion and development, including establishing secondary sources of water.
- Ensuring conditions to provide the safest and highest quality drinking water to customers at the lowest possible cost.
- Providing more opportunities for funding to improve infrastructure, purchase land in the protection area, and other improvements to the intake or source water protection areas.



## 2.0 BACKGROUND: WV SOURCE WATER ASSESSMENT AND PROTECTION PROGRAM

Since 1974, the federal Safe Drinking Water Act (SDWA) has set minimum standards on the construction, operation, and quality of water provided by public water systems. In 1986, Congress amended the SDWA. A portion of those amendments were designed to protect the source water contribution areas around ground water supply wells. This program eventually became known as the Wellhead Protection Program (WHPP). The purpose of the WHPP is to prevent pollution of the source water supplying the wells.

The Safe Drinking Water Act Amendments of 1996 expanded the concept of wellhead protection to include surface water sources under the umbrella term of Source Water Protection. The amendments encourage states to establish SWAP programs to protect all public drinking water supplies. As part of this initiative states must explain how protection areas for each public water system will be delineated, how potential contaminant sources will be inventoried, and how susceptibility ratings will be established.

In 1999, the WVBPH published the West Virginia Source Water Assessment and Protection Program, which was endorsed by the United States Environmental Protection Agency. Over the next few years, WVBPH staff completed an assessment (i.e., delineation, inventory and susceptibility analysis) for all of West Virginia's public water systems. Each public water system was sent a copy of its assessment report. Information regarding assessment reports for Frankfort PSD can be found in **Table 1**.

## 3.0 STATE REGULATORY REQUIREMENTS

On June 6, 2014, §16 1 2 and §16 1 9a of the Code of West Virginia, 1931, was reenacted and amended by adding three new sections, designated §16 1 9c, §16 1 9d and §16-1-9e. The changes to the code outlines specific requirements for public water utilities that draw water from a surface water source or a surface water influenced groundwater source.

Under the amended and new codes each existing public water utility using surface water or ground water influenced by surface water as a source must have completed or updated a source water protection plan by July 1, 2016, and must continue to update their plan every three years. Existing source water protection plans have been developed for many public water utilities in the past. If available, these plans were reviewed and considered in the development of this updated plan. Any new water system established after July 1, 2016 must submit a source water protection plan before they start to operate. A new plan is also required when there is a significant change in the potential sources of significant contamination (PSSC) within the zone of critical concern (ZCC).

The code also requires that public water utilities include details regarding PSSCs, protection measures, system capacities, contingency plans, and communication plans. Before a plan can be approved, the local health department and public will be invited to contribute information for consideration. In some instances, public water utilities may be asked to conduct independent studies of the source water protection area and specific threats to gain additional information.

## 4.0 SYSTEM INFORMATION

FRANKFORT PSD is classified as a state regulated public utility and operates a community public water system. A community public water system is a system that regularly supplies drinking water from its own sources to at least 15 service connections used by year round residents of the area or regularly serves 25 or more people throughout the entire year. For purposes of this source water protection plan, community public water systems are also referred to as public water utilities. Information on the population served by this utility is presented in **Table 1** below.

**Table 1. Population Served by FRANKFORT PSD**

Administrative office location:		171 Plum Run Road, Ridgeley, MINERAL, WV, 26753	
Is the system a public utility, according to the Public Service Commission rule?		Yes	
Date of Most Recent Source Water Assessment Report:		12/12/2012	
Date of Most Recent Source Water Protection Plan:		7/1/2019	
Population served directly:		6747	
Bulk Water Purchaser Systems:	System Name	PWSID Number	Population
Total Population Served by the Utility:		6747	
Does utility have multiple Source Water Protection Areas(SWPAs)?		Yes	
How many SWPAs does the utility have?		2	

## 5.0 WATER TREATMENT AND STORAGE

As required, Frankfort PSD has assessed their system (e.g., treatment capacity, storage capacity, unaccounted for water, contingency plans) to evaluate their ability to provide drinking water and protect public health. **Table 2** contains information on the water treatment methods and capacity of the utility. Information about the surface sources from which Frankfort PSD draws water can be found in **Table 3**. If the utility draws water from any groundwater sources to blend with the surface water the information about these ground water sources can be found in **Table 4**.

**Table 2. Frankfort PSD Water Treatment Information**

Default Facility	
Water treatment processes (in order of occurrence) includes:	Patterson Creek Primary Intake, Wet Well, Sedimentation Basin, Chlorination/DeIPAC, Flocculation, Sedimentation, Low Service Pumps, Filtration, Chlorination/Fluoridation, Clearwell, High Service Pumps
The treatment capacity is approximately (GPD):	12,617,000
Current average production is approximately (GPD):	407,000
Maximum gallons of water treated and produced at that plant in one day during the past year was:	547,000
Minimum gallons of water treated and produced at that plant in one day during the past year was:	477,000
Plant is operated an average of hours a day:	14
Maximum number of hours of operation in one day at that plant during the past year was:	20
Minimum number of hours of operation in one day at that plant during the past year was:	13
How many storage tank(s) are maintained on systems distribution system:	8
Total gallons of treated water storage:	1,773,000
Total gallons of raw water storage (GALs):	63,670

**Table 3. Frankfort PSD Surface Water Sources**

Intake Name	Facility #	Local Name	Describe Intake	State Id Code	Date Constructed / Modified	Frequency of Use (Primary / Backup / Emergency)	Activity Status (Active/Inactive)
PAINTER RUN DAM #46	3493565		SCREENED PIPE	IN002	1/1/1960	Emergency	Active
INTAKE-PATTERSON CREEK	3493566		SCREENED PIPE	IN001	1/1/1960	Permanent	Active

**Table 4. Frankfort PSD Ground Water Sources**

Well/Spring Name	Facility #	Local Name	Date Constructed / Modified	Completion Report Available (Yes/No)	Well Depth (ft)	Casing Depth (ft)	Grout (Yes/No)	Frequency of Use (Primary / Backup / Emergency)	Activity Status (Active/Inactive)
WELL #1	-	SPLIT OAK LANE WELL	5/1/2017	Yes	455	200	Cement	Permanent	Active

## 6.0 DELINEATIONS

For surface water systems, delineation is the process used to identify and map the drainage basin that supplies water to a surface water intake. This area is generally referred to as the source water protection area (SWPA). All surface waters are susceptible to contamination because they are exposed at the surface and lack a protective barrier from contamination. Accidental spills, releases, sudden precipitation events that result in overland runoff, or storm sewer discharges can allow pollutants to readily enter the source water and potentially contaminate the drinking water at the intake. The SWPA for surface water is distinguished as a Watershed Delineation Area (WSDA) for planning purposes; and the Zone of Peripheral Concern (ZPC) and Zone of Critical Concern (ZCC) are defined for regulatory purposes.

The WSDA includes the entire watershed area upstream of the intake to the boundary of the State of West Virginia border, or a topographic boundary. The ZCC for a public surface water supply is a corridor along streams within the watershed that warrant more detailed scrutiny due to its proximity to the surface water intake and the intake's susceptibility to potential contaminants within that corridor. The ZCC is determined using a mathematical model that accounts for stream flows, gradient and area topography. The length of the ZCC is based on a five-hour time-of-travel of water in the streams to the water intake, plus an additional one-quarter mile below the water intake. The width of the zone of critical concern is 1,000 feet measured horizontally from each bank of the principal stream, and five hundred feet measured horizontally from each bank of the tributaries draining into the principal stream. Ohio River ZCC delineations are based on ORSANCO guidance and extend 25 miles above the intake. The Ohio River ZCC delineations include 1,320 feet (1/4 mile) measured from the bank of the main stem of the Ohio River and 500 feet on a tributary.

The ZPC for a public surface water supply source and for a public surface water influenced groundwater supply source is a corridor along streams within a watershed that warrants scrutiny due to its proximity to the surface water intake and the intake's susceptibility to potential contaminants within that corridor. The ZPC is determined using a mathematical model that accounts for stream flows, gradient and area topography. The length of the zone of peripheral concern is based on an additional five-hour time-of-travel of water in the streams beyond the perimeter of the zone of critical concern, which creates a protection zone of ten hours above the water intake. The width of the zone of peripheral concern is one thousand feet measured horizontally from each bank of the principal stream and five hundred feet measured horizontally from each bank of the tributaries draining into the principal stream.

For groundwater supplies there are two types of SWPA delineations: 1) wellhead delineations and 2) conjunctive delineations, which are developed for supplies identified as groundwater under the direct influence of surface water, or GWUDIs. A wellhead protection area is determined to be the area contributing to the recharge of the groundwater source (well or spring), within a five year time of travel. A conjunctive delineation combines a wellhead protection area for the hydrogeologic recharge and a connected surface area contributing to the wellhead.

Information and maps of the WSDA, ZCC, ZPC and Wellhead Protection Area for this public water supply were provided to the utility and are attached to this report. See **Appendix A. Figures**. Other information about the WSDA is shown in **Table 5**.

**Table 5. Watershed Delineation Information**

Intake Name	FORT ASHBY DAM
Size of WSDA (Square Miles)	2
River Watershed Name (8-digit HUC)	North Branch Potomac - 02070002
Size of Zone of Critical Concern (Acres)	628
Size of Zone of Peripheral Concern (Acres) (Include ZCC area)	0
Do you blend with ground water	Yes
Do you have an intake or well/spring missing from the list?	No
Intake Name	PATTERSON CREEK
Size of WSDA (Square Miles)	252
River Watershed Name (8-digit HUC)	North Branch Potomac - 02070002
Size of Zone of Critical Concern (Acres)	14060
Size of Zone of Peripheral Concern (Acres) (Include ZCC area)	24009
Do you blend with ground water	Yes
Do you have an intake or well/spring missing from the list?	No
Intake Name	SPLIT OAK LANE WELL
Method of Delineation for Groundwater Sources	Radius
Area of Wellhead Protection Area (Acres)	288

## 7.0 PROTECTION TEAM

One important step in preparing a source water protection plan is to organize a source water protection team who will help develop and implement the plan. The legislative rule requires that water utilities make every effort to inform and engage the public, local government, local emergency planners, the local health department and affected residents at all levels of the development of the protection plan. WVBPH recommends that the water utility invite representatives from these organizations to join the protection team, which will ensure that they are given an opportunity to contribute in all aspects of source water protection plan development. Public water utilities should document their efforts to engage representatives and provide an explanation if any local stakeholder is unable to participate. In addition, other local stakeholders may be invited to participate on the team or contribute information to be considered. These individuals may be emergency response personnel, local decision makers, business and industry representatives, land owners (of land in the protection area), and additional concerned citizens.

The administrative contact for Frankfort PSD is responsible for assembling the protection team and ensuring that members are provided the opportunity to contribute to the development of the plan. The acting members of the Protection Team are listed in **Table 6**.

The role of the protection team members will be to contribute information to the development of the source water protection plan, review draft plans and make recommendations to ensure accuracy and completeness, and when possible contribute to implementation and maintenance of the protection plan. The protection team members are chosen as trusted representatives of the community served by the water utility and may be designated to access confidential data that contains details about the local PSSCs. The input of the protection team will be carefully considered by the water utility when making final decisions relative to the documentation and implementation of the source water protection plan.

Frankfort PSD will be responsible for updating the source water protection plan and rely upon input from the protection team and the public to better inform their decisions. To find out how you can become involved as a participant or contributor, visit the utility website or call the utility phone number, which are provided in **Table 6**.



**Table 6. Protection Team Member and Contact Information**

Name	Representing	Title	Phone Number	Email
Doug Brelsford	Frankfort PSD	Chairman	(304)496-9640	db71_5@hotmail.com
Mike Linn	Frankfort PSD	Water Operator	(301)268-6035	
John DelSignore	Frankfort PSD	Sanitarian	(304)788-1321	john.e.delsignore@wv.gov
Stacey Heavner	Frankfort PSD	Executive Assistant	(304)257-2448	sheavner@regioneight.org
Rae Corwell	Frankfort PSD	General Manager	(304)303-3133	rconwellpsd@atlanticbb.net
<b>Date of First Protection Team Meeting:</b>				
Protection Team Meeting was held Wednesday, April 27, 2016 at Frankfort PSD. Meeting minutes attached in Appendix E.				
<b>Efforts made to inform and engage local stakeholders (public, local government, local emergency planners, local health department, and affected residents) and explain absence of recommended stakeholders</b>				
A public meeting was held on June 15, 2016 to present the draft SWPP. This meeting was advertised in local newspapers for two weeks prior to the meeting date. PUBLIC MEETING MAY 30, 2019 4:00 PM FRANKFORT PSD OFFICE				

## 8.0 POTENTIAL SOURCES OF SIGNIFICANT CONTAMINATION

Source water protection plans should provide a complete and comprehensive list of the PSSCs contained within the ZCC, based upon information obtained from the WVBPH, working in cooperation with the West Virginia Department of Environmental Protection (WVDEP) and the West Virginia Division of Homeland Security and Emergency Management (WVDHSEM). A facility or activity is listed as a PSSC if it has the potential to release a contaminant that could potentially impact a nearby public water supply, and it does not necessarily indicate that any release has occurred.

The list of PSSCs located in the SWPA is organized into two types: 1) SWAP PSSCs, and 2) Regulated Data. SWAP PSSCs are those that have been collected and verified by the WVBPH SWAP program during previous field investigations to form source water assessment reports and source water protection plans. Regulated PSSCs are derived from federal and state regulated databases, and may include data from WVDEP, US Environmental Protection Agency, WVDHSEM, and from state data sources.

### 8.1. CONFIDENTIALITY OF PSSCS

A list of the PSSCs contained within the ZCC should be included in the source water protection plan. In the event of a chemical spill, release or other related emergency, information pertaining to the contaminant shall be immediately disseminated to any emergency responders reporting to the site. The designees for Frankfort PSD are identified in the communication planning section of the source water protection plan.

PSSC data from some agencies (ex. WVDHSEM, WVDEP, etc.) may be restricted due to the sensitive nature of the data. Locational data will be provided to the public water utility. However, to obtain specific details regarding contaminants, (such as information included in Tier II reports), water utilities should contact the local emergency planning commission (LEPC) or agencies, directly. While the maps and lists of the PSSCs and regulated sites are to be maintained in a confidential manner, these data are provided in **Appendix A. Figures** for internal review and planning uses only.

### 8.2. LOCAL AND REGIONAL PSSCS

For the purposes of this source water protection plan, local PSSCs are those that are identified by local stakeholders in addition to the PSSCs lists distributed by the WVBPH and other agencies. Local stakeholders may identify local PSSCs for two main reasons. The first is that it is possible that threats exist from unregulated sources and land uses that have not already been inventoried and do not appear in regulated databases. For this reason each public water utility should investigate their protection area for local PSSCs. A PSSC inventory should identify all contaminant sources and land uses in the delineated ZCC. The second reason local PSSCs are identified is because public water utilities may consider expanding the PSSC inventory effort outside of the ZCC into the ZPC and WSDA if necessary to properly identify all threats that could impact the drinking water source. As the utility considers threats in the watershed they may consider collaborating with upstream communities to identify and manage regional PSSCs.

When conducting local and regional PSSC inventories, utilities should consider that some sources may be obvious like above ground storage tanks, landfills, livestock confinement areas, highway or railroad right of ways, and sewage treatment facilities. Others are harder to locate like abandoned cesspools, underground tanks, French

drains, dry wells, or old dumps and mines.

The Frankfort PSD reviewed intake locations and the delineated SWPAs to verify the existence of PSSCs provided by the WVBPH and identify new PSSCs. If possible, locations of regulated sites within the SWPA were confirmed. Information on any new or updated PSSCs identified by Frankfort PSD and not already appearing in datasets from the WVBPH can be found in **.Table 7**.

**Table 7. Locally Identified potential Sources of Significant Contamination**

Please see Appendix A to view this information.

### 8.3. PRIORITIZATION OF THREATS AND MANAGEMENT STRATEGIES

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Once the utility has identified local concerns, they must develop a management plan that identifies specific activities that will be pursued by the public water utility in cooperation and concert with the WVBPH, local health departments, local emergency responders, LEPC and other agencies and organizations to protect the source water from contamination threats.

Depending on the number identified, it may not be feasible to develop management strategies for all of the PSSCs in the SWPA. The identified PSSCs can be prioritized by potential threat to water quality, proximity to the intake(s), and local concern. The highest priority PSSCs can be addressed first in the initial management plan. Lower ranked PSSCs can be addressed in the future as time and resources allow. To assess the threat to the source water, water systems should consider confidential information about each PSSC. This information may be obtained from state or local emergency planning agencies, Tier II reports, facility owner, facility groundwater protection plans, spill prevention response plans, results of field investigations, etc.

In addition to identifying and prioritizing PSSCs within the SWPA, local source water concerns may also focus on critical areas. For the purposes of this source water protection plan, a critical area is defined as an area that is identified by local stakeholders and can lie within or outside of the ZCC. Critical areas may contain one or more PSSCs which would require immediate response to address a potential incident that could impact the source water.

A list of these priority PSSCs was selected and ranked by the Frankfort PSD Protection Team. This list reflects the concerns of this specific utility and may contain PSSCs not previously identified and not within the ZCC or ZPC.

**Table 8** contains a description of why each critical area or PSSC is considered a threat and what management strategies the utility is either currently using or could use in the future to address each threat.

## 9.0 IMPLEMENTATION PLAN FOR MANAGEMENT STRATEGIES

Frankfort PSD reviewed the recommended strategies listed in their previous source water protection plan, to consider if any of them should be adopted and incorporated in this updated plan. **Table 9** provides a brief statement summarizing the status of the recommended strategies. **Table 9** also lists strategies from a previous plan that are being incorporated in this plan update.

When considering source management strategies and education and outreach strategies, this utility has considered how and when the strategies will be implemented. The initial step in implementation is to establish responsible parties and timelines to implement the strategies. The water utility, working in conjunction with the Protection Team members, can determine the best process for completing activities within the projected time periods. Additional meetings may be needed during the initial effort to complete activities, after which the Protection Team should consider meeting annually to review and update the Source Water Protection Plan. A system of regular updates should be included in every implementation plan.

Proposed commitments and schedules may change but should be well documented and reported to the local stakeholders. If possible, utilities should include cost estimates for strategies to better plan for implementation and possible funding opportunities. Frankfort PSD has developed an implementation plan for priority concerns listed in **Table 8**. The responsible team member, timeline, and potential cost of each strategy are presented in **Table 9**. Note: Because timelines may change, future plan updates should describe the status of each strategy and explain the lack of progress.

**Table 8. Priority PSSCs or Critical Areas**

PSSC or Critical Area	Priority Number	Reason for Concern
Zone of Critical Concern (critical area)	1	The ZCC warrants detailed scrutiny due to its proximity to the surface water intake and the intake's susceptibility to potential contaminants within that corridor. The Frankfort PSD ZCC has been determined using a mathematical model that accounts for stream flows, gradient, and area topography. The length of the ZCC is based on a five-hour time-of-travel of water in the streams to the water intake. The width of the ZCC is 1,000 feet measured horizontally from each bank of the principal stream and 500 feet measured horizontally from each bank of the tributaries draining into the principal stream.
Aboveground storage tanks	2	Aboveground storage tanks contain large amounts of chemicals that, if the tanks are not maintained appropriately or an accident occurs, could leak and contaminate the drinking water source.
Confined animal feeding operations and feedlots	3	Potential contaminants include livestock sewage wastes; nitrates; phosphates; chloride; chemical sprays and dips for controlling insect, bacterial, viral, and fungal pests on livestock; coliform and non-coliform bacteria; and viruses. Four cattle feedlots and six poultry confined animal feeding operations were identified within the ZCC during the SWAP and 2016 aerial imagery reviews. The current extent of activity at each of these farms should be investigated by the PSD and information about Best Management Practices (BMPs) that can decrease the amount of contaminants released to surface waters should be shared with facility owners.
Inactive wells	4	Abandon inactive wells
Backup generators	5	All contaminants during power outages
Develop an Emergency Responses Plan	6	Any contaminant during an emergency situation
Education of PSD staff	7	Wastewater and drinking water treatment plants

Emergency planning and coordination	8	Any contaminant during an emergency
Participation in statewide initiatives	9	Any contaminant during an emergency
All	10	Source Water Monitoring Program
Contaminants Transported Through the ZCC Via Highways	11	Highway Traffic
Emergency situations	12	System Upgrades
Residential septic systems (including subdivisions)	13	Septic Tanks, & Public and Private Sewer Systems
Limestone Quarry	14	Communicate with Limestone Quarry
Campgrounds	15	Communicate with PSSC Owners
Developing Areas	16	Communicate with Developers and Research Permits
Gas Stations, Auto Repair Shops, Sites Using Heavy or Storing Heavy Equipment, and Facilities with Aboveground Storage Tanks	17	Communicate with PSSC Owners



**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Develop an Emergency Response Plan	Exercise and update Emergency Response Plan (ERP). Information on creating and updating the ERP: <a href="http://www.nesc.wvu.edu/planAhead4.cfm">http://www.nesc.wvu.edu/planAhead4.cfm</a>	Frankfort PSD	Ongoing		None
Participation in statewide initiatives	Statewide initiatives for emergency response, including source water related incidents, are being developed. These include the WV WARN and the RWA Emergency Response Team. Frankfort PSD participates in these initiatives currently.	Frankfort PSD	Ongoing		Minimal

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Limestone Quarry	Inventory active quarry areas and determine the extent of mined areas that are draining into the surface water source Contact WVDHHR SWAP at (304) 558-2981 for assistance on obtaining mapping data and identifying potential threats or visit the WV Geological and Economic Survey at <a href="http://www.wvgs.wvnet.edu/">http://www.wvgs.wvnet.edu/</a> to view or request mapping data directly Participate in public comment periods before WVDEP issues injection or mining permits for those areas. Information on the public comment processes and the WVDEP program: <a href="http://dep.wv.gov/environmentaladvocate/">http://dep.wv.gov/environmentaladvocate/</a> Documents/DEP2008CitizensGuide.pdf A letter template that can be used to initiate communication with the quarry owner is included in Appendix F.	Frankfort PSD	Ongoing		Minimal
Inactive wells	Properly abandon inactive wells, including PSD as well as any private wells in the area	Frankfort PSD	Ongoing		Moderate

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Developing Areas	<p>Establish a process for notification from entities contemplating new activities in the ZCC, including oil and gas wells</p> <p>Coordinate with the Mineral County Planning Commission to monitor proposed land use changes to determine if any adverse effects on short- or long-term water quality may occur</p> <p>Ask to be included in discussions as a stakeholder and to be allowed to provide insight on Best Management Practices (BMPs) to protect the source</p> <p>Review permit files for proposed facilities within the ZCC.</p> <p>Access the following online interactive maps provided through WVDEP to gain information on permitted oil and gas sites and mining permits</p> <p><a href="http://gisonline.dep.wv.gov/fogm/index.html">http://gisonline.dep.wv.gov/fogm/index.html</a></p> <p><a href="http://gis.dep.wv.gov/mapping/loop/ooog.html">http://gis.dep.wv.gov/mapping/loop/ooog.html</a></p> <p>A template for a letter that can be sent to entities considering new development is included in Appendix F.</p>	Frankfort PSD	Ongoing		Minimal

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Campgrounds	Establish communications with campground owners via mail, explain that they are operating within the ZCC, and emphasize the need to follow all regulatory BMPs, especially those related to sewage disposal. Communicate with the Mineral County Health Department about any septic system tests they have performed at the campgrounds. A template of a letter that can be sent to PSSC owners is included in Appendix F.	Frankfort PSD	Not Started		Minimal
Education of PSD staff	Administrative contact and operator should continue to communicate with maintenance staff the importance of preventing and cleaning up spills at the drinking water and wastewater treatment plants.	Frankfort PSD	Ongoing		Minimal
Residential septic systems (including subdivisions)	Identify areas that would benefit from a cluster system or waste water line extension to eliminate straight pipes and/or malfunctioning septic systems. Work with the Mineral County Health Department and WVDEP to monitor treatment efficiency of privately held package plant sewage treatment systems.	Frankfort PSD	Ongoing		Significant

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Emergency planning and coordination	Frankfort PSD communicates with local fire departments and county emergency services on a regular basis. This ensures that all the agencies are in constant communication with one another and prepared in the event of an emergency.	Frankfort PSD, VFD, & OEHS/911.	Ongoing		None

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Gas Stations, Auto Repair Shops, Sites Using Heavy or Storing Heavy Equipment, and Facilities with Aboveground Storage Tanks	<p>Communicate with facility owners to properly dispose of oil and other automobile products, follow regulations, and institute BMPs to contain and clean up spills</p> <p>Monitor compliance with state environmental regulations and provide owners or operators with copies of material on underground storage tank maintenance</p> <p>Consider whether operating or historic stations and shops are compliant with rules regarding USTs and leaking underground storage tanks (LUSTs).</p> <p>If you suspect an issue with an UST or LUST, contact the WVDEP at (304) 926-0499 and ask for the Underground Storage Tank Staff for an inspection</p> <p>Determine if stormwater management at commercial and industrial facilities includes oil/grease separators and remind owners/operators to maintain the separators and dispose of petroleum products responsibly to prevent them from entering water resources.</p> <p>Inquire about Groundwater Protection Plans (GPPs) and ask that the facilities consider the source water in planning and implementing BMPs.</p>	Frankfort PSD	Ongoing		Minimal

**Table 9. Priority PSSC Management Strategies**

PSSC or Critical Area	Management Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
	A letter template that can be used to initiate a conversation with the facility is included in Appendix F.				
Emergency situations	Maintain storage capacity to continue water service for two days of emergency use.	Frankfort PSD	Ongoing		Significant
Contaminants Transported Through the ZCC Via Highways	Coordinate with emergency officials to be better prepared in the event of a hazardous spill Contact carriers that transport materials within the ZCC and identify the types of materials commonly transported. Update the Emergency Response Plan accordingly	Frankfort PSD and emergency responders	Ongoing		Minimal
Backup generators	Utilize backup generators during power loss	Frankfort PSD	Ongoing		Significant
All	Pursue funding opportunities to examine the need for developing a source water monitoring program if identified management strategies are not implemented, pumping rates change, and/or significant changes in land use occur in the Source Water Protection Area.	Frankfort PSD	Ongoing		Significant

## 10.0 EDUCATION AND OUTREACH STRATEGIES

The goal of education and outreach is to raise awareness of the need to protect drinking water supplies and build support for implementation strategies. Education and outreach activities will also ensure that affected citizens and other local stakeholders are kept informed and provided an opportunity to contribute to the development of the source water protection plan. Frankfort PSD has created an Education and Outreach plan that describes activities it has either already implemented or could implement in the future to keep the local community involved in protecting their source of drinking water. This information can be found in **Table 10**.



**Table 10. Education and Outreach Implementation Plan**

Education and Outreach Strategy	Description of Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Consumer Confidence Report	Publish a Consumer Confidence Report (CCR) annually, as required by the Safe Drinking Water Act. The CCR is available to all water customers. The CCR describes the source water for the system, the levels of contaminants in the source water, the EPA safe contaminant levels, and information about Cryptosporidium. The system will also include information about their source water protection program.	Frankfort PSD	Ongoing	The following paragraph or a similar paragraph will be included in the CCR: Frankfort PSD is committed to protecting its drinking water sources. The drinking water for Frankfort is sourced from the South Branch of the Potomac River. The PSD updated its Source Water Protection Plan (SWPPP) in 2016, based on the requirements of Senate Bill 373. The SWPPP includes physical actions to protect the drinking water sources such as ensuring that the source spring is secured, and planning actions such as creating an emergency response plan. It also includes an assessment of potential sources of contamination. The SWPPPs were developed by the water department in collaboration with a local source water protection team, and with the involvement of the public. Please contact Frankfort PSD to learn more about source water protection.	Minimal
Public meeting	Frankfort PSD will hold an informational meeting with local residents about source water protection efforts.	Frankfort PSD	Completed		Minimal
Plant tours	Provide tours of the water plant to interested organizations and familiarize local emergency responders with the facilities	Frankfort PSD	Ongoing		None

**Table 10. Education and Outreach Implementation Plan**

Education and Outreach Strategy	Description of Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Individual septic systems	Provide information regarding contamination and source water protection on The FPSD facebook page.	Frankfort PSD	Completed	The USEPA provides a complete guide for residents to maintain their septic systems, for the guide, visit <a href="http://epa.gov/owm/septic/pubs/homeowner_guide_long.pdf">http://epa.gov/owm/septic/pubs/homeowner_guide_long.pdf</a>	Minimal
Brochures, pamphlets, and letters	The PSD will consider sharing this information on a Facebook page. This information will alert the public of the need for source water protection and conservation.	Frankfort PSD	Completed	The links below provide educational materials that can be distributed. <a href="http://water.epa.gov/infrastructure/drinkingwater/sourcewater/protection/citizeninvolvementinresourceswaterprotection.cfm">http://water.epa.gov/infrastructure/drinkingwater/sourcewater/protection/citizeninvolvementinresourceswaterprotection.cfm</a> <a href="http://www2.epa.gov/sites/production/files/2014-06/documents/growthwater.pdf">http://www2.epa.gov/sites/production/files/2014-06/documents/growthwater.pdf</a> <a href="http://www.nesc.wvu.edu/pdf/WVW/p ublications/pipeline/PL_Su08.pdf">http://www.nesc.wvu.edu/pdf/WVW/p ublications/pipeline/PL_Su08.pdf</a> <a href="http://www.epa.gov/owm/septic/pubs/homeowner_guide_long.pdf">http://www.epa.gov/owm/septic/pubs/homeowner_guide_long.pdf</a>	Minimal
Information about pharmaceuticals	Frankfort PSD will provide information on its website on pharmaceuticals and how to properly dispose of them.	Frankfort PSD Website Manager	Completed	Information that can be shared with the public can be found at <a href="http://www.nesc.wvu.edu/waterwedr ink/education.cfm">http://www.nesc.wvu.edu/waterwedr ink/education.cfm</a>	Minimal

**Table 10. Education and Outreach Implementation Plan**

Education and Outreach Strategy	Description of Activity	Responsible Protection Team Member	Status / Schedule	Comments	Estimated Cost
Agricultural Land Fact Sheets	Work with the county extension service, the Soil and Water Conservation District, and/or the Natural Resource Conservation Service to provide copies of fact sheets covering BMPs for nutrient management, pesticide use, pest management, waste oil disposal, safe chemical handling, and/or safe chemical storage on the Frankfort PSD website.	Frankfort PSD Website Administrator	Completed	Information can be found at the following web addresses: <a href="http://hampshire.ext.wvu.edu/">http://hampshire.ext.wvu.edu/</a> <a href="http://www.wvca.us/">http://www.wvca.us/</a> National Resources Conservation Agency <a href="http://www.nrcs.usda.gov/wps/portal/nrcs/site/national/home/">http://www.nrcs.usda.gov/wps/portal/nrcs/site/national/home/</a> EPA brochure: <a href="http://www.sourcewatercollaborative.org/downloads/AgFieldtoFaucet-BR-v3f.pdf">http://www.sourcewatercollaborative.org/downloads/AgFieldtoFaucet-BR-v3f.pdf</a> Example from Montana: <a href="http://dmr.mo.gov/pubs/pub1338.pdf">http://dmr.mo.gov/pubs/pub1338.pdf</a>	Minimal

## 11.0 CONTINGENCY PLAN

The goal of contingency planning is to identify and document how the utility will prepare for and respond to any drinking water shortages or emergencies that may occur due to short and long term water interruption, or incidents of spill or contamination. During contingency planning, utilities should examine their capacity to protect their intake, treatment, and distribution system from contamination. They should also review their ability to use alternative sources and minimize water loss, as well as their ability to operate during power outages. In addition, utilities should report the feasibility of establishing an early warning monitoring system and meeting future water demands.

Isolating or diverting any possible contaminant from the intake for a public water system is an important strategy in the event of an emergency. One commonly used method of diverting contaminants from an intake is establishing booms around the intake. This can be effective, but only for contaminants that float on the surface of the water. Alternatively, utilities can choose to pump floating contaminants from the water or chemically neutralize the contaminant before it enters the treatment facility.

Public utilities using surface sources should be able to close the intake by one means or another. However, depending upon the system, methods for doing so could vary greatly and include closing valves, lowering hatches or gates, raising the intake piping out of the water, or shutting down pumps. Systems should have plans in place in advance as to the best method to protect the intake and treatment facility. Utilities may benefit from turning off pumps and, if possible, closing the intake opening to prevent contaminants from entering the piping leading to the pumps. Utilities should also have a plan in place to sample raw water to identify the movement of a contaminant plume and allow for maximum pumping time before shutting down an intake (See Early Warning Monitoring System). The amount of time that an intake can remain closed depends on the water infrastructure and should be determined by the utility before an emergency occurs. The longer an intake can remain closed in such a case, the better.

Raw and treated water storage capacity also becomes extremely important in the event of such an emergency. Storage capacity can directly determine how effectively a water system can respond to a contamination event and how long an intake can remain closed. Information regarding the water shortage response capability of Frankfort PSD is provided in **Table 11**.

### 11.1. RESPONSE NETWORKS AND COMMUNICATION

PSSC data from some agencies (ex. WVDHSEM, WVDEP, etc.) may be restricted due to the sensitive nature of the data. Locational data will be provided to the public water utility. However, to obtain specific details regarding contaminants, (such as information included in Tier II reports), water utilities should contact the local emergency planning commission (LEPC) or agencies, directly. While the maps and lists of the PSSCs and regulated sites are to be maintained in a confidential manner, these data are provided in **Appendix A. Figures** for internal review and planning uses only.

**Table 11. Frankfort PSD Water Shortage Response Capacity**

Can the water utility isolate or divert contamination from the intake and groundwater supply?	Yes
Describe the results of an examination and analysis of the public water system's ability to isolate or divert contaminated waters from its surface water intake or groundwater supply:	n/a
Describe the results of an examination and analysis of the public water system's existing ability to switch to an alternative water source or intake in the event of contamination of its primary water source:	Closing off intake valves at Patterson Creek. Flush and open valves from Fort Ashby Dam
Is the Utility able to close the water intake in the event of a spill?	Yes
How long can the Utility keep the intake closed?	1.16 Days of storage at Max. 3.09 Days of storage at Min. 2.14 Days of storage at Avg.
Describe the process to close the intake:	Close gate valve between intake and wet well
Describe the treated water system's storage capacity of the water system:	Eight (8) treated water storage tanks ranging in size from 150,000 to 297,000, totaling 1,773,000 gallons.
Gallons of storage capacity (raw water)	0
Gallons of storage capacity (treated water)	1,773,000
Is the Utility a member of WWRWA Emergency Response Team?:	Yes
Is the Utility a member of WW-WARN?:	No
List other agreements to provide receive assistance in case of emergency:	n/a

## 11.2. OPERATION DURING LOSS OF POWER

Frankfort PSD analyzed its ability to operate effectively during a loss of power. This involved ensuring a means to supply water through treatment, storage, and distribution without creating a public health emergency. Information regarding the utility's capacity for operation during power outages is summarized in **Table 12**.

**Table 12. Generator Capacity**

Can you connect to a generator at the intake/wellhead?:	Yes
Please provide a scenario that best describes your system:	We have a 352 KW diesel generator in place
What do you have (KW)?	352.00
What do you need (KW)?	352.00
Can you connect to a generator at the treatment facility?:	Yes
Please provide a scenario that best describes your system:	We currently installed a new 352 KW diesel generator
What do you have (KW)?	352.00
What do you need (KW)?	352.00

Can you connect to a generator at the distribution system?:		No	
Please provide a scenario that best describes your system:			
What do you have (KW)?			
What do you need (KW)?			
Does the utility have fuel on hand for generator?:		No	
Hours:			
Gallons:			
Provide a list of suppliers and alternate suppliers that could provide fuel in the event of an emergency:		Supplier	Phone Number
	Fuel	Bedford Valley Pet.	(814)624-2923
Does the utility test the generator(s) periodically?:		Yes	
Does the utility routinely maintain the generator(s)?:		Yes	
If the Utility does not have generator or the ability to connect to a generator, describe plans to respond to power outages:		All pump stations have transfer switches and proper plugs to connect to portable generator, per our county Emergency Management Standard. County has county wide adaptability for all pump stations.	

### 11.3. FUTURE WATER SUPPLY NEEDS

When planning for potential emergencies and developing contingency plans, a utility needs to not only consider their current demands for treated water but also account for likely future needs. This could mean expanding current intake sources or developing new ones in the near future. This can be an expensive and time consuming process, and any water utility should take this into account when determining emergency preparedness. Frankfort PSD has analyzed its ability to meet future water demands at current capacity, and this information is included in **Table 13**.

**Table 13. Future Water Supply Needs for Frankfort PSD**

Is the Utility able to meet water demands with the current capacity for the next five years?	Yes
Explain how you plan to do so:	The FPSD, with the recent rebuild of our main water treatment plant and addition of deep well water system to augment our water supply, has sufficient capacity anticipated for the next 5 years to be 15%.

### 11.4. WATER LOSS CALCULATION

In any public water system there is a certain percentage of the total treated water that does not reach the customer. Some of this water is used in treatment plant processes such as back washing filters or flushing piping, but there is usually at least a small percentage that goes unaccounted for. To measure and report on this unaccounted for water, a public utility must use the method described in the Public Service Commission's rule, Rules for the Government of Water Utilities, 150CSR7, section 5.6. The rule defines unaccounted for water as the volume of water introduced into the distribution system less all metered usage and all known non-metered usage which can be estimated with reasonable accuracy.

To further clarify, metered usages are most often those that are distributed to customers. Non-metered usages that

are being estimated include usage by fire departments for fires or training, un-metered bulk sells, flushing to maintain the distribution system, and water used for backwashing filters and cleaning settling basins. By totaling the known metered and non-metered uses the utility calculates unaccounted for water. Note: To complete annual reports submitted to the PSC, utilities typically account for known water main breaks by estimating the amount of water lost. However, for the purposes of the source water protection plan, any water lost due to leaks, even if the system is aware of how much water is lost at a main break, is not considered a use. Water lost through leaks and main breaks cannot be controlled during a water shortages or other emergencies and should be included in the calculation of percentage of water loss for purposes of the source water protection plan. The data in Table 13 is taken from the most recently submitted Frankfort PSD PSC Annual Report.

**Table 14. Water Loss Information**

Water pumped - Total Gallons:		166,031,000
*Water purchased - Total Gallons:		0
Total gallons of water pumped and purchased:		166,031,000
Total gallons of water loss accounted for except main leaks:	Mains, plant, filters, flushing, etc - Total Gallons:	2,269,000
	Fire department - Total Gallons:	2,500,000
	Back washing - Total Gallons:	9,431,000
	Blowing settling basins - Total Gallons:	0
Total Accounted for Water Loss		14,200,000
Unaccounted for lost water - Total Gallons:		24,967,000
Water sold - Gallons:		124,595,000
Water Lost From Main Leaks:		2,269,000
Total Gallons of Unaccounted for Lost Water and Water Lost from Main Leaks:		27,236,000
Total percent unaccounted for water		16
Describe the measures to correct water loss greater than 15%:	Frankfort PSD will strive to lower the unaccounted for lost water. There could be an unknown water leak, inaccurate meter readings, additional water usage at the plant, etc.	

## 11.5. EARLY WARNING MONITORING SYSTEM

Public water utilities are required to provide an examination of the technical and economic feasibility of implementing an early warning monitoring system. Implementing an early warning monitoring system may be approached in different ways depending upon the water utility's resources and threats to the source water. A utility may install a continuous monitoring system that will provide real time information regarding water quality conditions. This would require utilities to analyze the data to establish what condition is indicative of a contamination event. Continuous monitoring will provide results for a predetermined set of parameters. The more parameters that are being monitored, the more sophisticated the monitoring equipment will need to be. When establishing a continuous monitoring system, the utility should consider the logistics of placing and maintaining the equipment, and receiving output data from the equipment.

Alternately, or in addition, a utility may also pull periodic grab samples on a regular basis, or in case of a reported

incident. The grab samples may be analyzed for specific contaminants. A utility should examine their PSSCs to determine what chemical contaminants could pose a threat to the water source. If possible, the utility should plan in advance how those contaminants will be detected. Consideration should be given to where samples will be collected, the preservations and hold times for samples, available laboratories to analyze samples, and costs associated with the sampling event. Regardless of the type of monitoring (continuous or grab), utilities should collect samples for their source throughout the year to better understand the baseline water quality conditions and natural seasonal fluctuations. Establishing a baseline will help determine if changes in the water quality are indicative of a contamination event and inform the needed response.

Every utility should establish a system or process for receiving or detecting chemical threats with sufficient time to respond to protect the treatment facility and public health. All approaches to receiving and responding to an early warning should incorporate communication with facility owners and operators that pose a threat to the water quality, with state and local emergency response agencies, with surrounding water utilities, and with the public.

Communication plays an important role in knowing how to interpret data and how to respond.

Frankfort PSD has analyzed its ability to monitor for and detect potential contaminants that could impact its source water. Information regarding this utility's early warning monitoring system capabilities is provided in **Table 15** and in **Appendix B**.

**Table 15. Early Warning Monitoring System Capabilities**

Does your system currently receive spill notifications from a state agency, neighboring water system, local emergency responders, or other facilities?	Yes	
From whom do you receive notices?	The utility receives spill notifications from the WV Health Department.	
Are you aware of any facilities, land uses, or critical areas within your protection areas where chemical contaminants could be released or spilled?	Yes	
Are you prepared to detect potential contaminants if notified of a spill?	Yes	
List laboratories (and contact information) on whom you would rely to analyze water samples in case of a reported spill.	Laboratories	
	Name	Phone Number
	PACE Analytical	(304)241-5861
	WV BUREAU OF PUBLIC HEALTH	(304)558-3530
Do you have an understanding of baseline or normal conditions for your source water quality that accounts for seasonal fluctuations?	Yes	
Does your utility (aside from turbidity monitoring) currently monitor your raw water through continuous monitoring at the surface water intake or groundwater source to detect changes in water quality that could indicate contamination?	No	
Does your utility collect periodic grab samples (ex. possess reserved sample bottles, on-call laboratory services, and trained personnel) in response to a spill notification or to investigate changes in water quality that could indicate contamination?	Yes	
Please explain:	Normal Grab Samples	



Provide or estimate the capital and O&M costs for your current or proposed early warning system or upgraded system.	Capital Cost:	672,177
	O&M Cost:	1,151,782
Do you serve more than 100,000 customers?	No	
Does your system currently receive spill notifications from a state agency, neighboring water system, local emergency responders, or other facilities?	Yes	
Are you prepared to detect potential contaminants if notified of a spill?	Yes	
Please describe the methods you use to monitor at the same technical levels utilized by ORSANCO:		

## 12.0 SINGLE SOURCE FEASIBILITY STUDY

If a public water utility's water supply plant is served by a single-source intake to a surface water source of supply or a surface water influenced source of supply, the submitted source water protection plan must also include an examination and analysis of the technical and economic feasibility of alternative sources of water to provide continued safe and reliable public water service in the event that its primary source of supply is detrimentally affected by contamination, release, spill event or other reason. These alternatives may include a secondary intake, two days of additional raw or treated water storage, an interconnection with neighboring systems, or other options identified on a local level. Note: a suitable secondary intake would draw water supplies from a substantially different location or water source.

To accomplish this requirement, utilities should examine all existing or possible alternatives and rank them by their technical, economic, and environmental feasibility. To have a consistent and complete method for ranking alternatives, WVBPH has developed a feasibility study guide. This guide provides several criteria to consider for each category, organized in a Feasibility Study Matrix. By completing the Feasibility Study Matrix, utilities will demonstrate the process used to examine the feasibility of each alternative and document scores that compare the alternatives. The Feasibility Study matrix and summary of the results are presented in an alternatives feasibility study attached as **Appendix D**.

## 13.0 COMMUNICATION PLAN

Frankfort PSD has also developed a Communication Plan that documents the manner in which the public water utility, working in concert with state and local emergency response agencies, shall notify the local health agencies and the public of the initial spill or contamination event and provide updated information related to any contamination or impairment of the system's drinking water supply. The initial notification to the public will occur in any event no later than thirty minutes after the public water system becomes aware of the spill, release, or potential contamination of the public water system. A copy of the source water protection plan and the Communication Plan has been provided to the local fire department. Frankfort PSD will update the Communication Plan as needed to ensure contact information is up to date.

Procedures should be in place to effectively react to the kinds of catastrophic spills that can reasonably be predicted at the source location or within the SWPA. The chain-of-command, notification procedures and response actions should be known by all water system employees.

The WVBPH has developed a recommended communication plan template that provides a tiered incident communication process to provide a universal system of alert levels to utilities and water system managers. The comprehensive Communication Plan for Frankfort PSD is attached as **Appendix C** for internal review and planning purposes only.

The West Virginia Department of Environmental Protection is capable of providing expertise and assistance related to prevention, containment, and clean-up of chemical spills. The West Virginia Department of Environmental Protection Emergency Response 24-hour Phone is 1-800-642-3074. The West Virginia Department of Environmental Protection also operates an upstream distance estimator that can be used to determine the distance from a spill site to the closest public water supply surface water intake.

## 14.0 EMERGENCY RESPONSE

A public water utility must be prepared for any number of emergency scenarios and events that would require immediate response. It is imperative that information about key contacts, emergency services, and downstream water systems be posted and readily available in the event of an emergency. Elements of this source water protection plan, such as the contingency planning and communication plan, may contain similar information to the utility's emergency response plan. However, the emergency response plan is to be kept confidential and is not included in this source water protection plan. An Emergency Short Form is included in **Appendix C** to support the Communicate Plan by providing quick access to important information about emergency response and are to be used for internal review and planning purposes only.

## 15.0 CONCLUSION

This report represents a detailed explanation of the required elements of Frankfort PSD's Source Water Protection Plan. Any supporting documentation or other materials that the utility considers relevant to their plan can be found in **Appendix E**.

This source water protection plan is intended to help prepare community public water systems all over West Virginia to properly handle any emergencies that might compromise the quality of the system's source water supply. It is imperative that this plan is updated as often as necessary to reflect the changing circumstances within the water system. The protection team should continue to meet regularly and continue to engage the public whenever possible. Communities taking local responsibility for the quality of their source water is the most effective way to prevent contamination and protect a water system against contaminated drinking water. Community cooperation, sufficient preparation, and accurate monitoring are all critical components of this source water protection plan, and a multi-faceted approach is the only way to ensure that a system is as protected as possible against source water degradation.

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## APPENDIX A. FIGURES AND TABLES

## Water Source / Delineation

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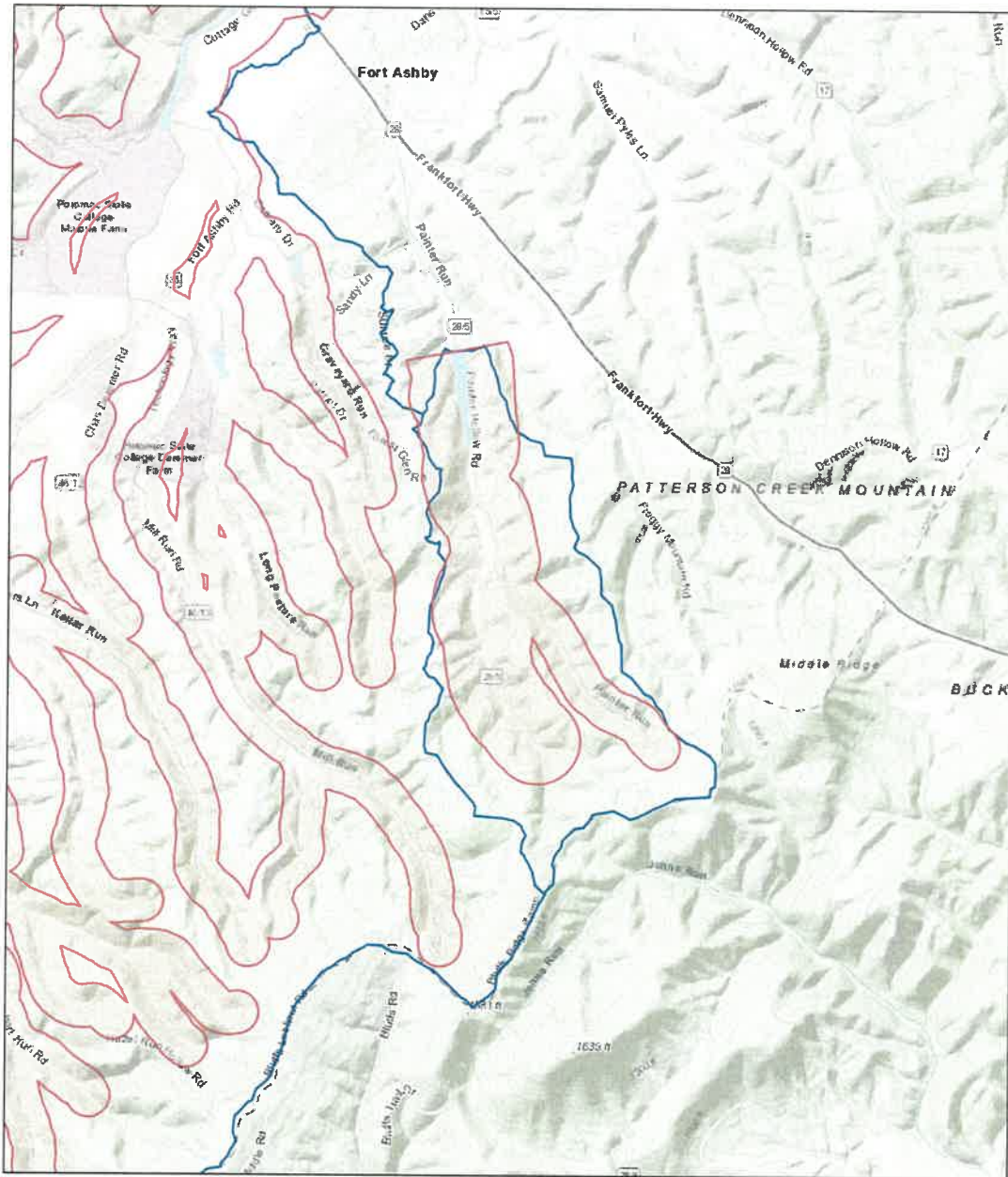
### Surface Water Sources

Intake: FORT ASHBY DAM

Map of watershed delineation area

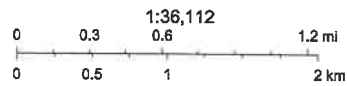


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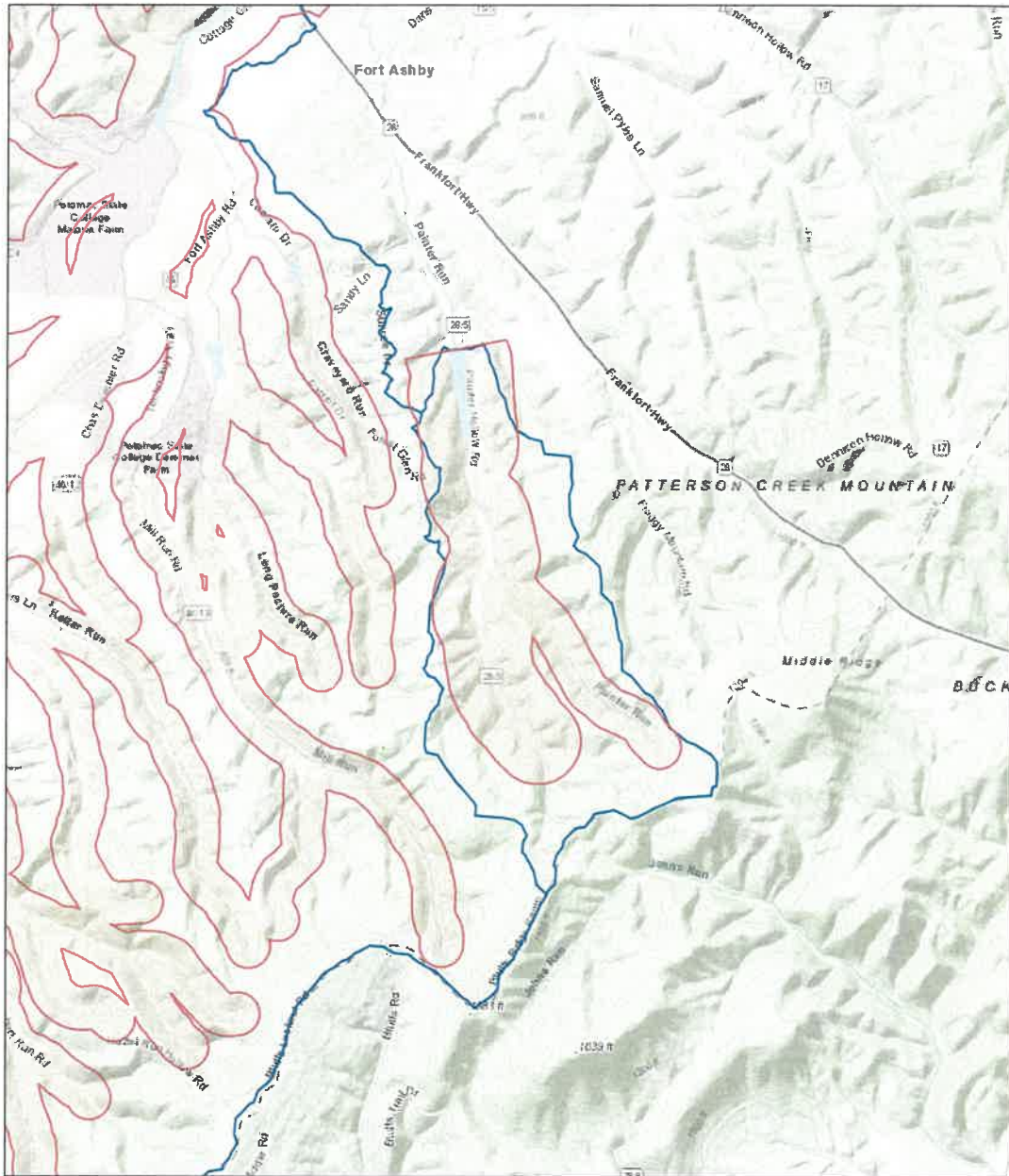


West Virginia GIS, Esri, HERE, Garmin, INCREMENT P, USGS, MET/NASA, EPA, USDA

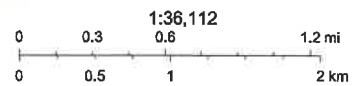
Source Water Assessment and Wellhead Protection Programs

Map of zone of critical Concerns

### 3302928 Painter Run Dam WSDA and ZCC



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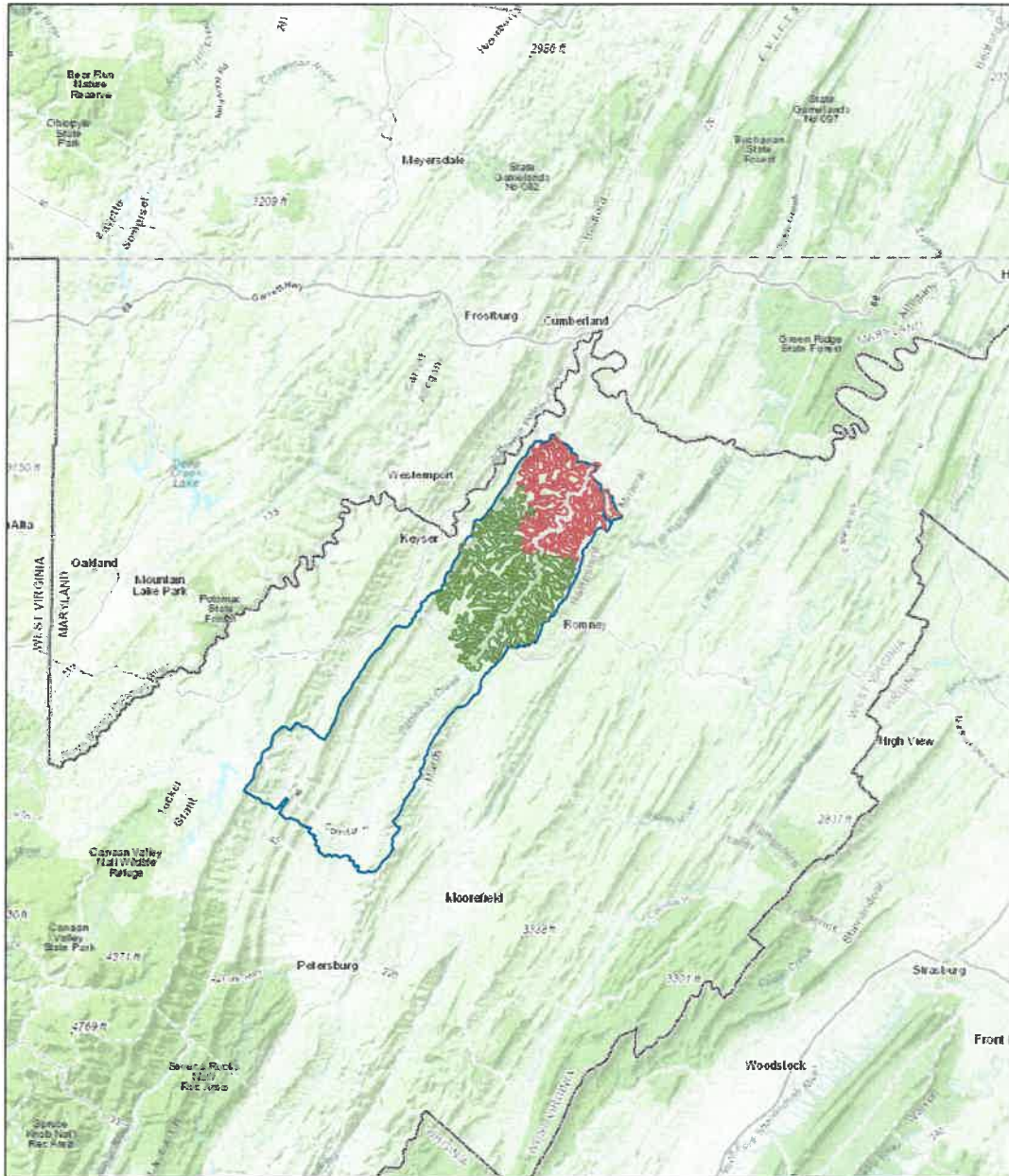


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Source Water Assessment and Wellhead Protection Programs

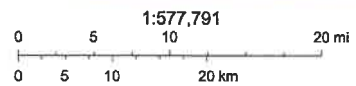
Map of watershed delineation area

# FRANKFORT SWPA



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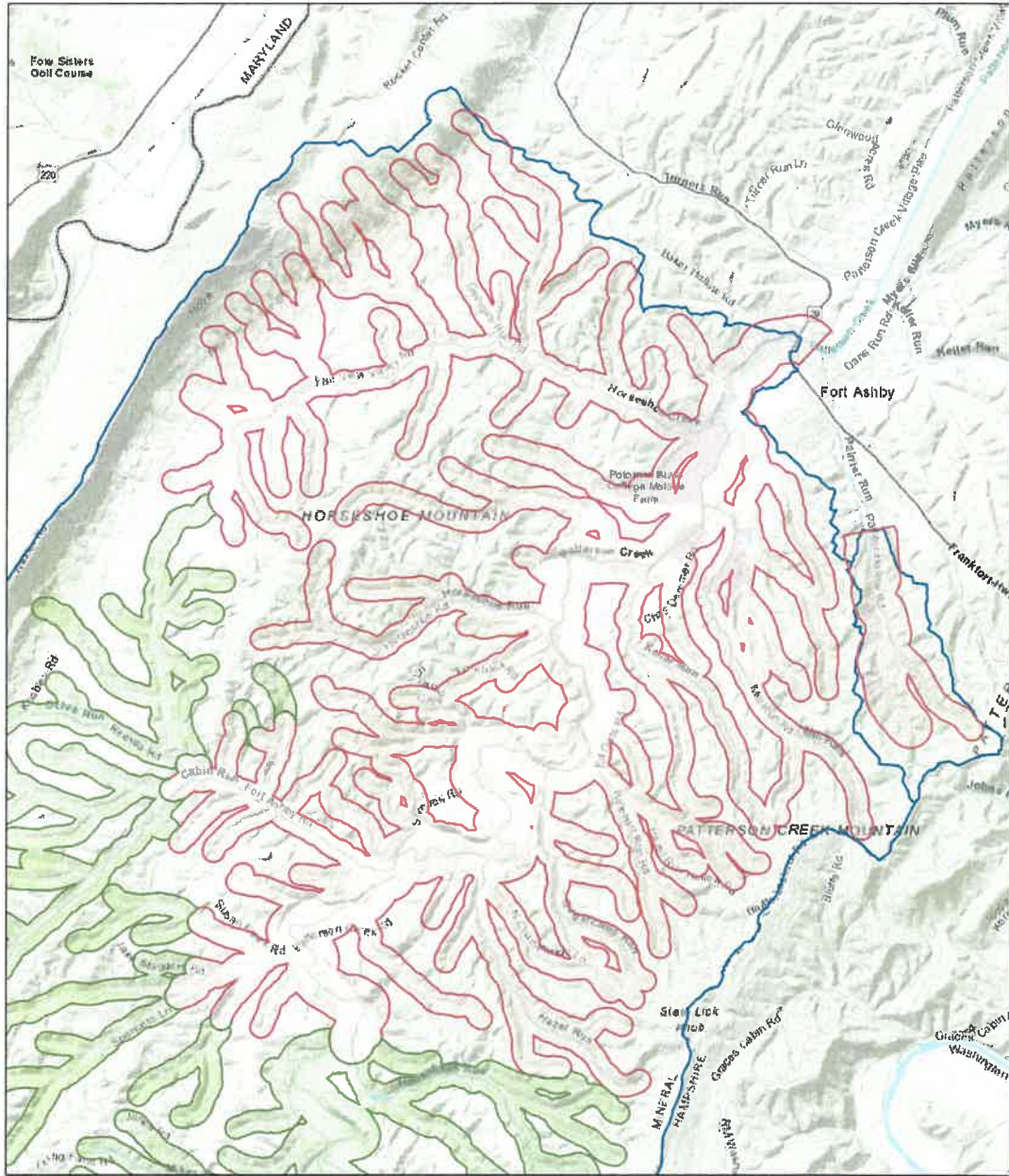


Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community





Source Water Assessment and Wellhead Protection Programs

Map of zone of critical Concerns

### WV3302928 FRANKFORT PSD ZCC



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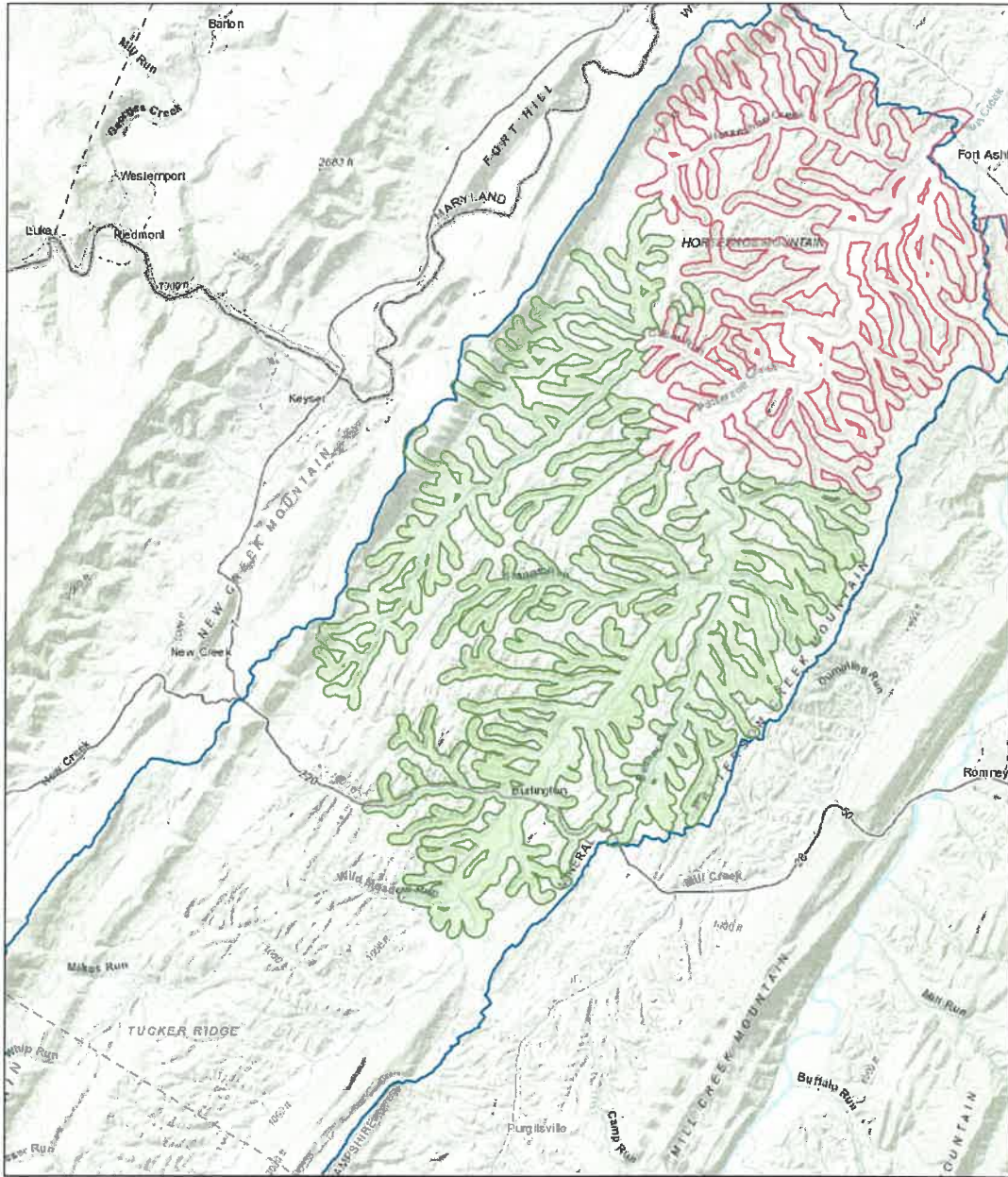
West Virginia GIS, Esri, HERE, Garmin, INCREMENT P, USGS, METUNASA, NGA, EPA, USDA

Source Water Assessment and Wellhead Protection Programs

Map of zone of peripheral Concerns

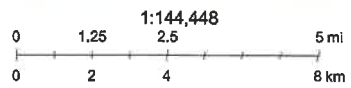


### WV3302928 FRANKFORT PSD ZPC



9/27/2021, 11:50:39 AM

- Override 1
- Override 1
- Override 1
- State\_WV



VITA, West Virginia GIS, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS

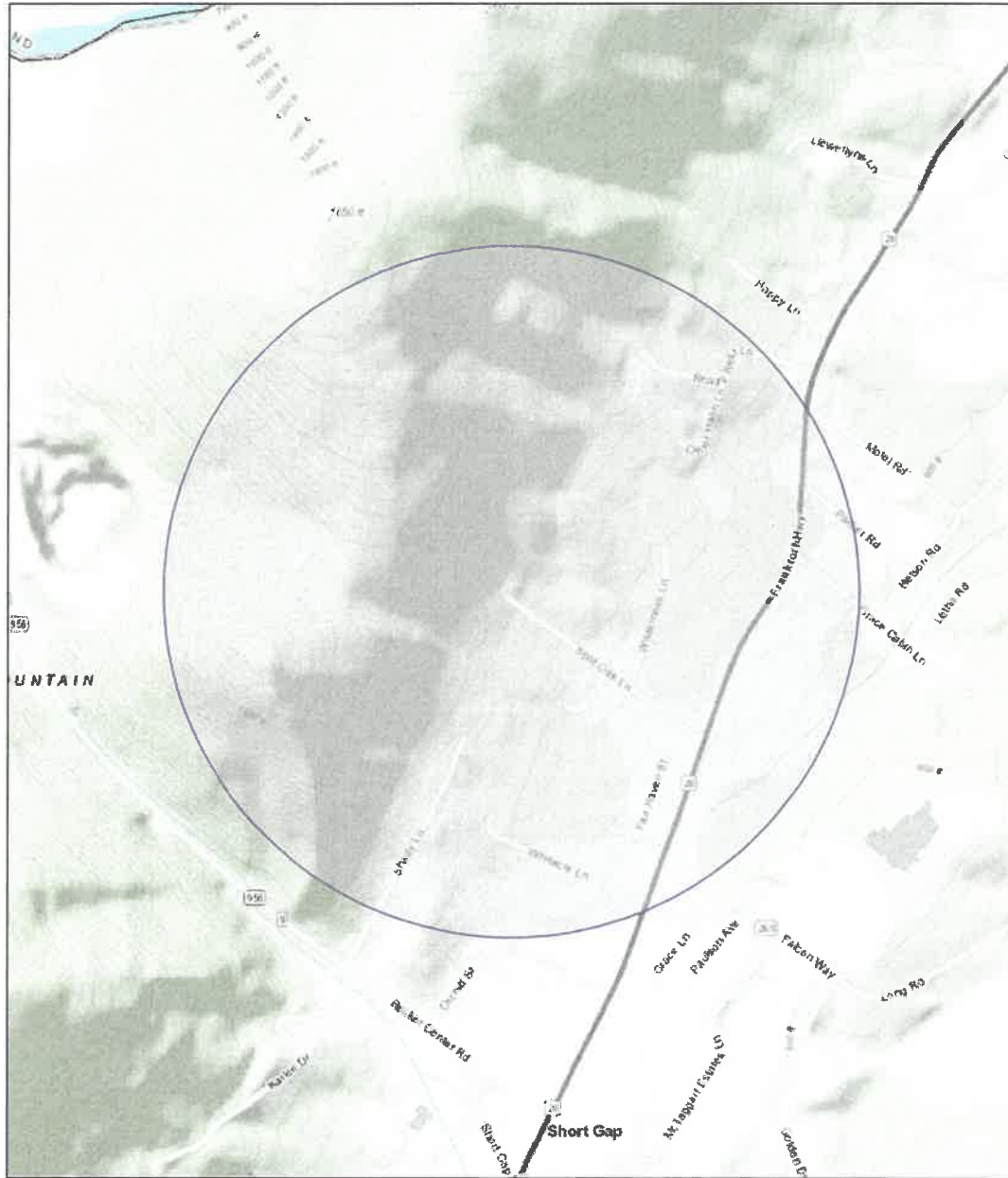
Source Water Assessment and Wellhead Protection Programs

**Ground Water Sources**

**Intake: WL001**

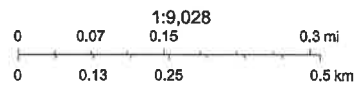
Map of wellhead protection

### SPLIT OAK WELL HEAD PA



4/8/2020 11:19:38 AM

-  Override 1
-  State\_WV



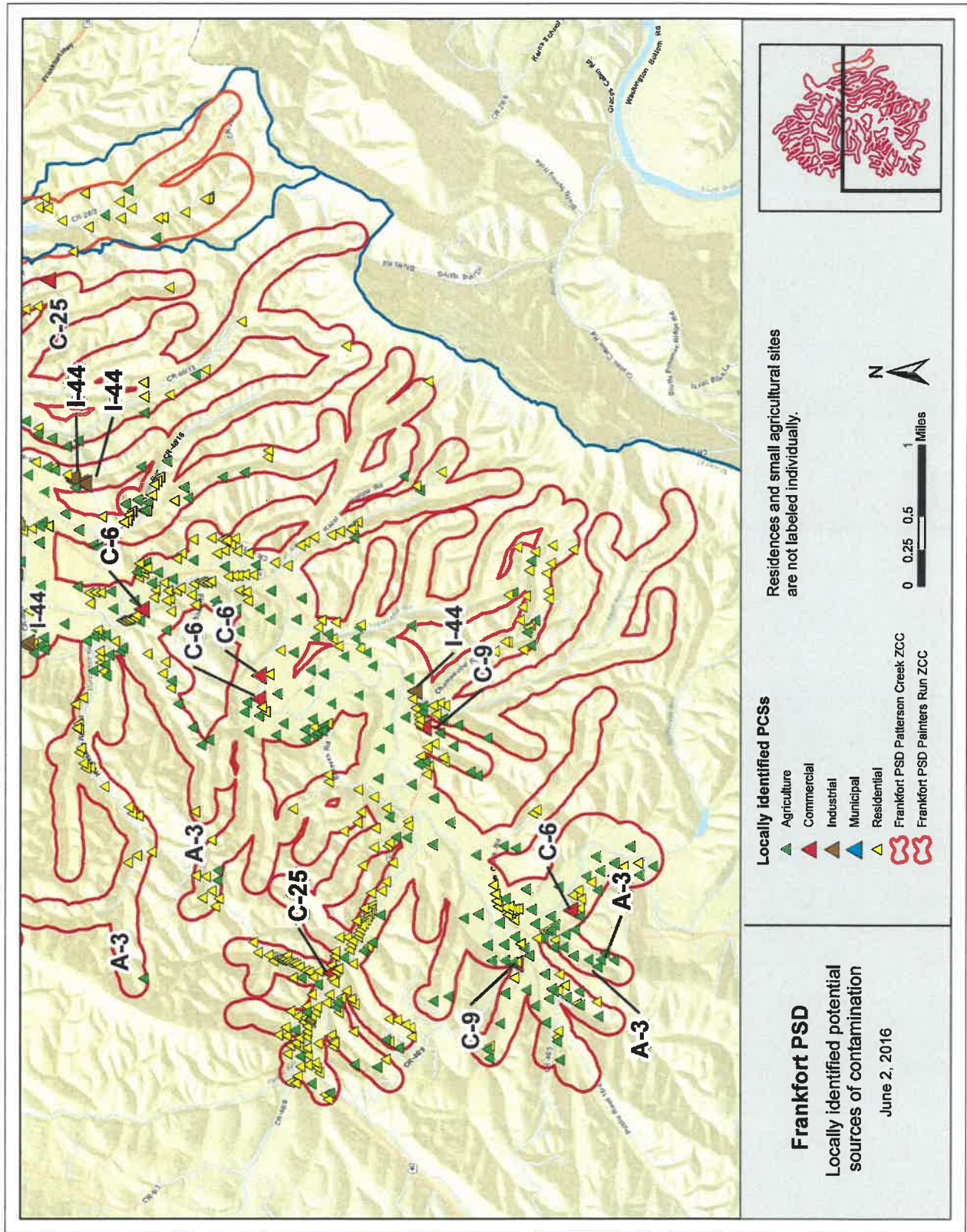
Sources: Esri, HERE, Garmin, Intermap, Increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

Source Water Assessment and Wellhead Protection Programs

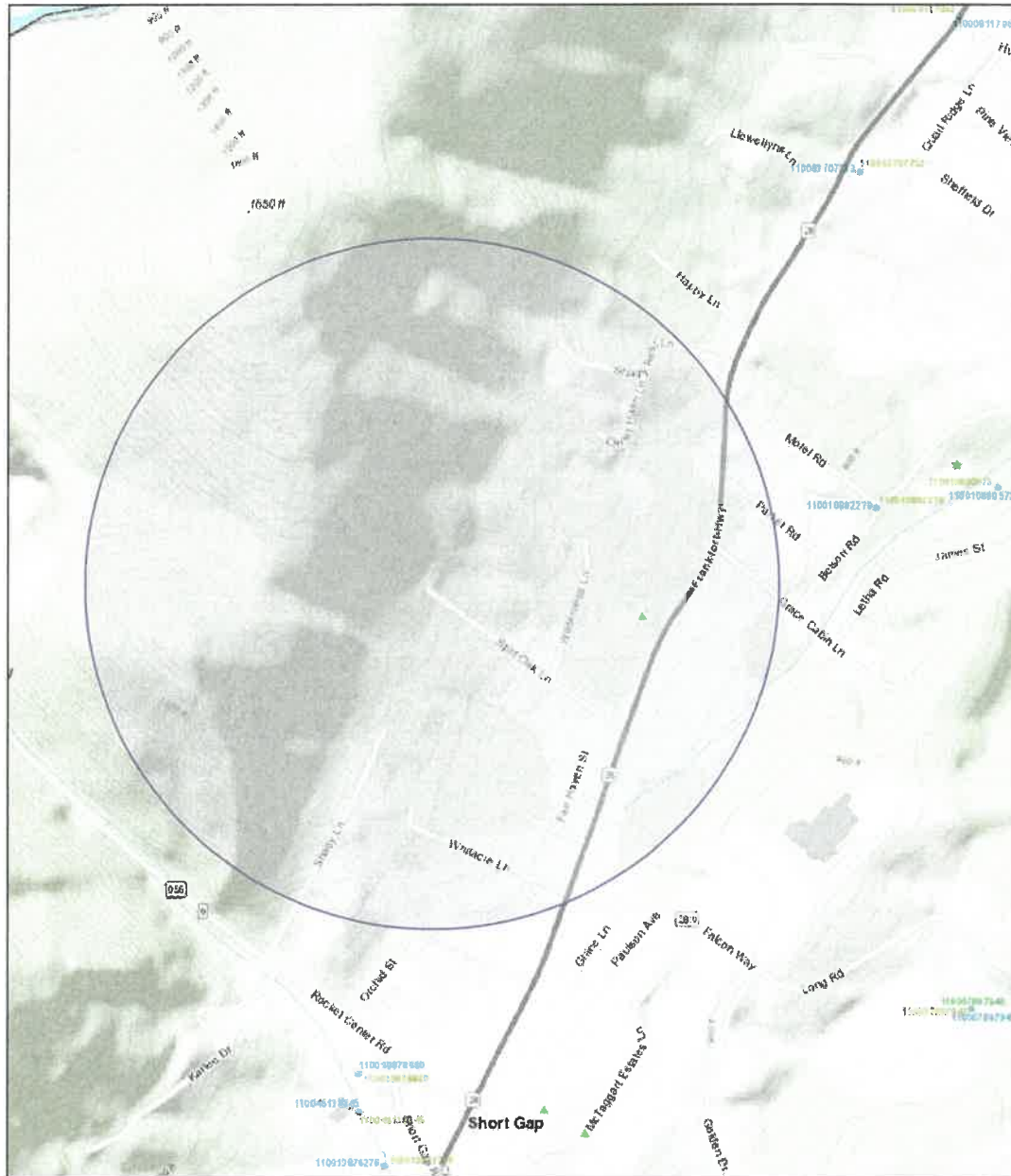
## PSSC Maps

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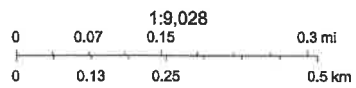


### Frankfort Split Oak Lane PSSC Map



4/13/2020, 12:00:58 PM

- Override 1
- NPDES Permit
- NPDES Permit Outlet
- State\_WV
- Source Water Protection PSSC**
- Agriculture
- Commercial
- Industrial
- Municipal
- Residential
- Oil And Gas Well
- Toxics Substances Control Act
- Toxics Release Inventory
- Superfund
- Resource Conservation Recovery Act
- All USEPA Facility Registry Service
- NPDES

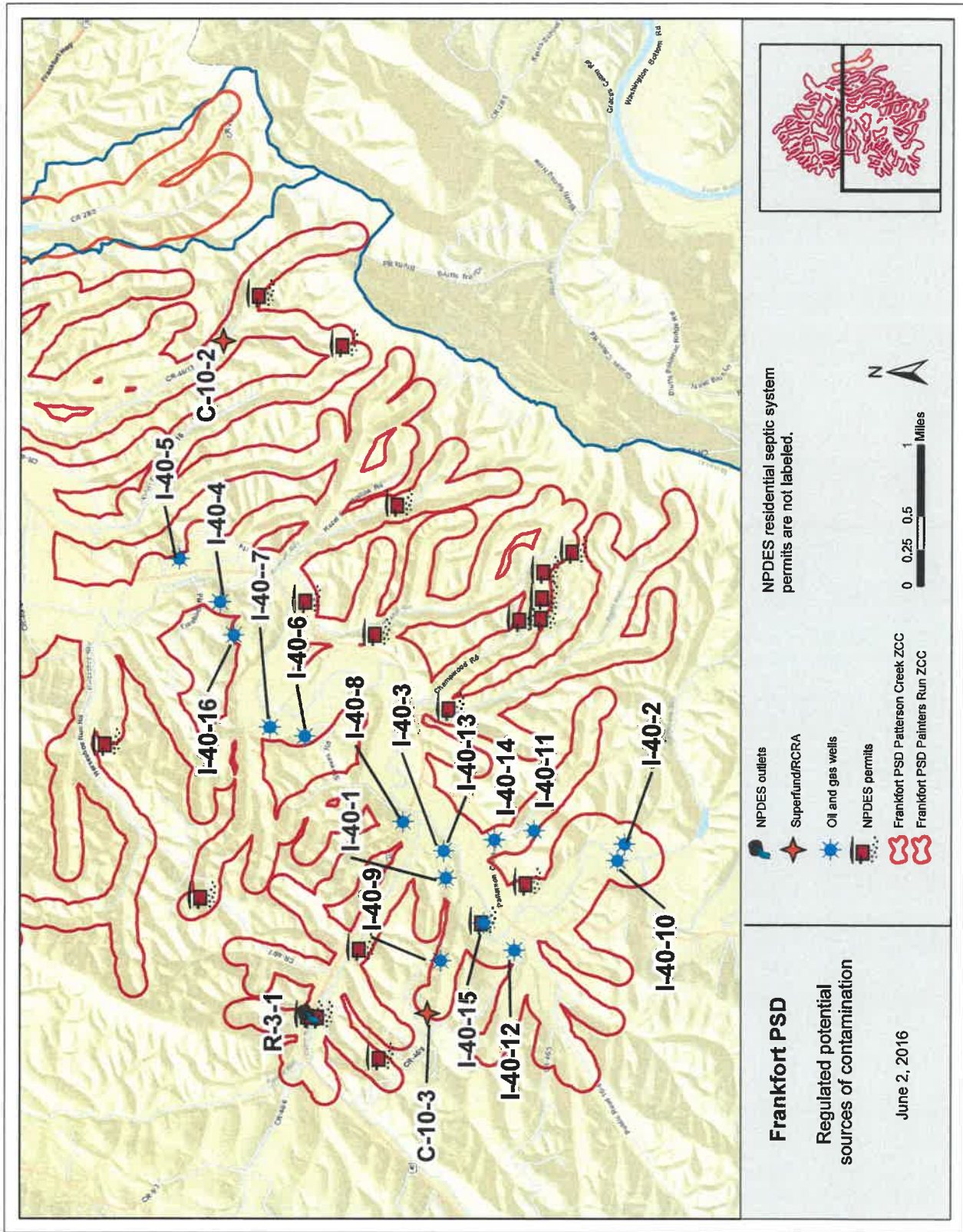


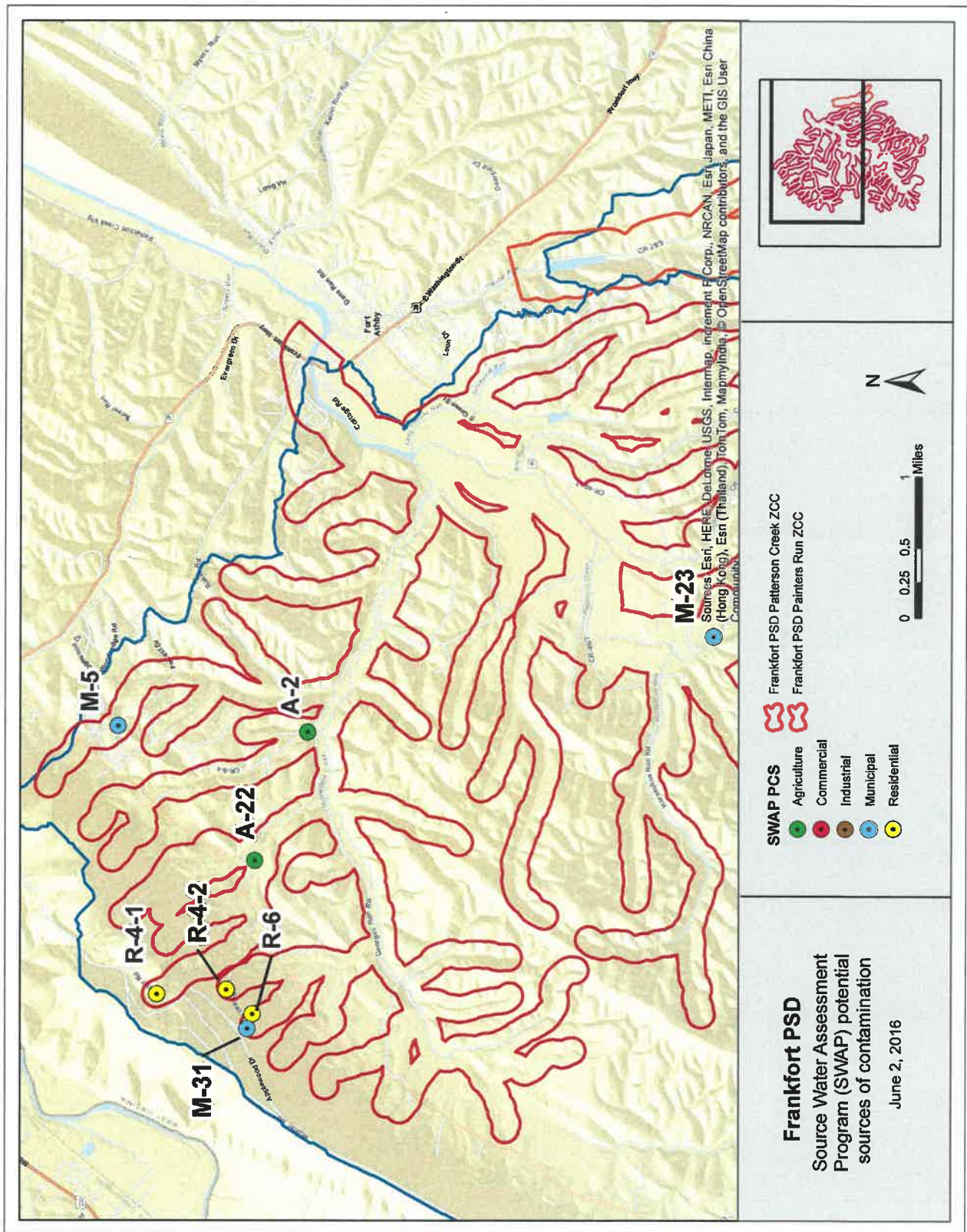
Sources: Esri, HERE, Garmin, Intermap, Incent P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

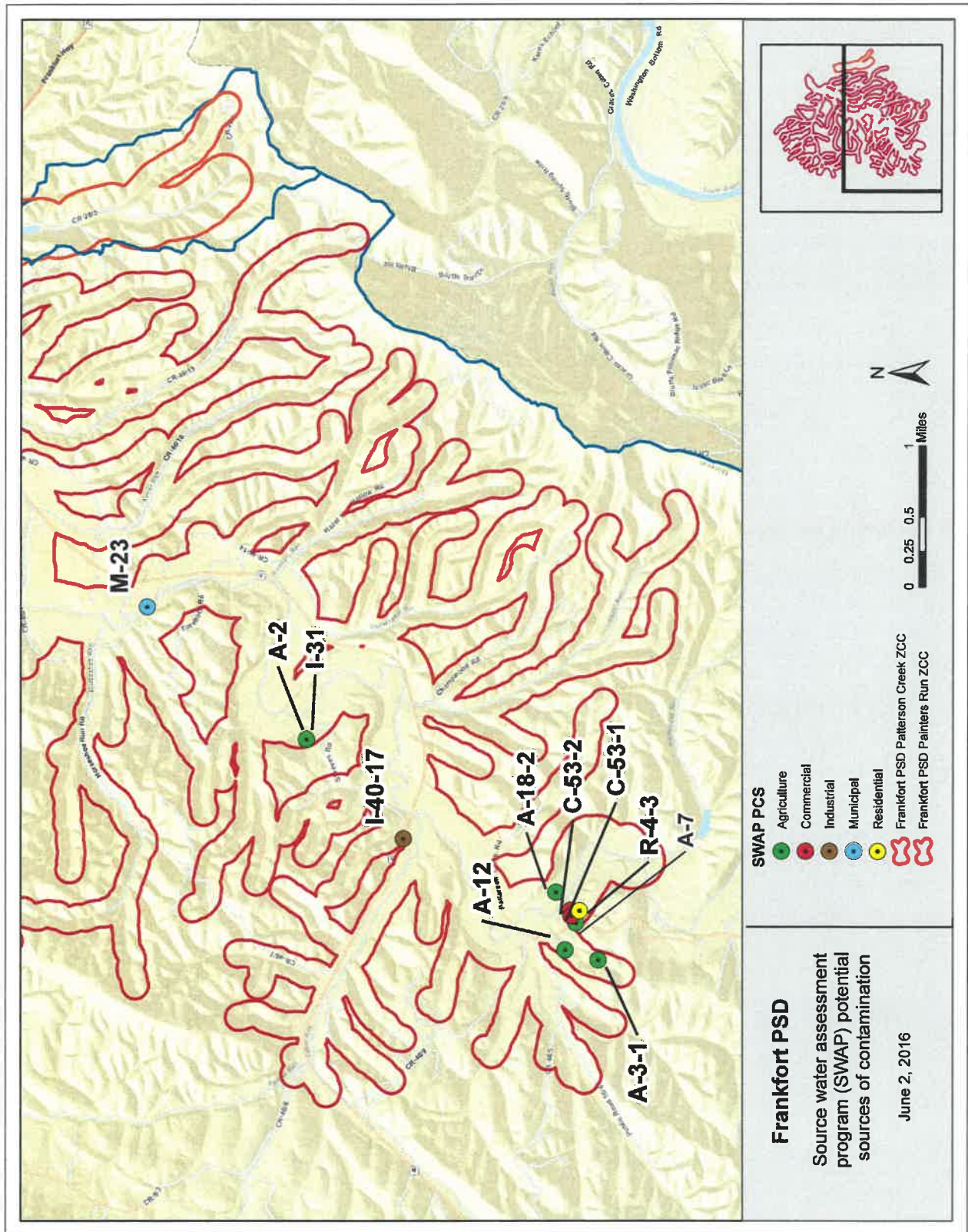
Source Water Assessment and Wellhead Protection Programs











## PSSC Lists

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Local and Regional PSSC List

List of Locally Identified PSSCs

Map Code	Site Name	Site Description	Comments	BPH Risk
A-2	Animal Feedlots	Farms with a significant number of cattle	Livestock sewage wastes; nitrates; phosphates; chloride; chemical sprays and dips; coliform and non-coliform bacteria; and viruses.	4.2
A-3	Confined Animal Feeding Operation	Five farms with poultry houses on site were identified.	Livestock sewage wastes; nitrates; phosphates; chloride; chemical sprays and dips for controlling insect, bacterial, viral, and fungal pests on livestock; coliform and non-coliform bacteria; viruses.	4.9
C-25	Junk yard	Scrap and Auto Parts	Oils, antifreeze, and other automobile fluids may leak from the used autos and contaminate the source waters if not cleaned up and disposed of properly.	3.4
C-3	High Q Auto Care	Auto repair	Waste oils, solvents, acids, paints, automotive wastes, miscellaneous oils.	2.7
C-6	Campgrounds	Campgrounds	Septate, gasoline, diesel fuel from boats, pesticides, household hazardous wastes from recreational vehicles	1.6
C-9	Cemetery	Cemetery	Leachate, arsenic, lawn and garden maintenance chemicals	1.2
I-44	Industrial or Construction Facilities	14 sites that appear to have industrial or construction activity	During construction: Gas and diesel fuels and waste oils, solvents, excess turbidity due to erosion and stormwater runoff. Future development: depending on the type of development, additional threats may occur in the future.	Variable
M-29	Frankfort PSD	Wastewater Treatment Plant	MP, D	4.0
Not labeled individually	Residential septic system	Residences located outside of the area served by public sewer	Common household products, wall and furniture treatments, mechanical repair and maintenance products	2.3
Not labeled individually	Agricultural land uses	Pastures, small crop plots, hay fields, greenhouses, and farms with some farm animals.	<ul style="list-style-type: none"> <li>Pesticides and other chemicals used for farm operations</li> <li>Disposal of animal waste or burying dead livestock</li> </ul> Increased nutrient load from these sources in surface water may result in algal growth. Algal presence may result in taste and odor issues. If stressed some algae also releases toxic chemicals that could cause a threat to human health	Variable.

OBJECTID	permit_id	issuedate	sub_desc	t_c_desc	perm_type	resp_name	major_flag	huc	rstream	rs_code
51811	40050	5/19/2009	Septic Seal Permit	New	Septic Tank	MEYER, CHRISTOPHER	N	N/A	N/A	N/A

Regulated PSSC List

List of Regulated PSSCs

Map Code	Facility Name	Site Description	Comments	Database	BPH Risk
C-10-1	Field Crest Estates	Subdivision	Applied to install water	Superfund	3.5
C-10-2	Bluffs On The Potomac	Subdivision	Seeking buyers	Superfund	3.5
C-10-3	Markwood Cedar Lake Subdivision	Subdivision	Potential apartment complex	Superfund	3.5
C-18	Potomac Edison Co. Fort Ashby Service Station	Service Station	Secondary Containment & Spill Plan	AST	2.9
I-31	Fairfax Materials, Inc. Short Gap Quarry	Quarry	WV1017616	Coal NPDES	1.8
I-40-1	Upland Resources, Inc.	Gas Well	API: 057-00013	ERIS	2.8
I-40-2	Upland Resources, Inc.	Gas Well	API: 057-00052	ERIS	2.8
I-40-3	Kimble, Edgar P	Gas Well	API: 057-00027	ERIS	2.8
I-40-4	Upland Resources, Inc.	Gas Well	API: 057-00072	ERIS	2.8
I-40-5	Range Resources Appalachia, LLC.	Gas Well	API: 057-00094	ERIS	2.8
I-40-6	Texas Keystone, Inc.	Gas Well	API: 057-00106	ERIS	2.8
I-40-7	Shreve, David & Violet	Gas Well	API: 057-00043	ERIS	2.8
I-40-8	Kimble, Estyl B. Estate	Gas Well	API: 057-00003	ERIS	2.8
I-40-9	Upland Resources, Inc.	Gas Well	API: 057-00034	ERIS	2.8
I-40-10	Weva Oil Corp.	Gas Well	API: 057-00090		
I-40-11	Weva Oil Corp.	Gas Well	API: 057-00091		
I-40-13	Kimble, Edgar P	Gas Well	API: 057-00014	ERIS	2.8
I-40-14	Upland Resources, Inc.	Gas Well	API: 057-00038	ERIS	2.8
I-40-15	Upland Resources, Inc.	Gas Well	API: 057-00025	ERIS	2.8
I-40-16	Texas Keystone, Inc.	Gas Well	API: 057-00105	ERIS	2.8
R-3-1	Estate of Dan Brown	Aeration Unit	Sewage permit, WVG414504	Superfund NPDES	2.7
R-3-2	Pownalls Addition Community Assoc. Septic Seal Permit	General Sewage 35 Residential	Sewage permit, WVG550915	NPDES NPDES	2.7



List of Source Water Assessment Program (SWAP) PSSCs

Map Code	Site Name	Site Description	BPH Risk
A-12	Farm Machinery Areas	Farm machinery areas	
A-18-1	Pasture	Cattle farm and horse stables	2
A-18-2	Pasture	Pasture	2
A-2-1	Cattle Farm	Animal Feedlots	4.2
A-2-2	Farm	Animal Feedlots	4.2
A-22	Pond on a horse farm	Other	
A-3-1	Confined Animal Feeding Operations	Confined Animal Feeding Operations	4.9
C-53-1	Other (septic tank)	Other	
C-53-2	Other (camp - bunk houses and dining hall)	Other	
I-31	HPUQ Limestone Quarry	The location for this point in the spatial database may be incorrect.	1.8
I-40-17	House Gas Well	Wells: oil and gas	2.8
M-23	Bathroom at Upland Soccer Club Park	Sewer Lines	6
M-31	Mountain View Well 1 at the Pinnacle Subdivision	Water Supply	
M-5	Pownalls Addition Community Assoc.	Drinking Water Treatment Plants	1.5
R-4-1	Residential (single family homes with septic)	Residential (single family homes)	2.3
R-4-2	Residential (single family homes with septic)	Residential (single family homes)	2.3
R-4-3	Residential (single family homes)	Residential (single family homes)	2.3
R-6	The Pinnacle Subdivision	Septic Systems (leach field)	2.1

## APPENDIX B. EARLY WARNING MONITORING SYSTEM FORMS

### Select and Attach the Appropriate Form for Your System

**Form A** - Complete if you currently have an early warning monitoring system for a groundwater source.

**Form B** - Complete if you currently have an early warning monitoring system installed for a surface water source.

**Form C** - If you do not currently have an early warning monitoring system installed for a surface water intake or are planning to upgrade or replace your current system, complete this form.

**Form D** - If you do not currently have an early warning monitoring system installed for a groundwater source or are planning to upgrade or replace your current system, complete this form.

**Note:** You may need to fill out and attach more than one form to your Protection Plan, depending on your current situation.

**Appendix B - Form B**  
**Proposed Ground Monitoring Worksheet**

Describe the type of early warning detection equipment that could be installed, including design:
Multi-parameter Universal Controller with the capability of monitoring several different parameters. The controller is mounted on a panel that also serves as a trough. A separate pump is necessary to pump the raw water to and through the trough. The trough is capable of receiving up to 6 different probe sensors that can monitor parameters such as: Oil and gas, pH, temperature, conductivity, DO, turbidity, nitrates, ammonium, or organics. The controller would be programmed to alarm the operators through the existing telemetry when any of the monitored parameters got above a certain point.
Where would the equipment be located?:
The equipment would be mounted, out of the weather, at the control panel above the raw water intake at Patterson Creek.
What would the maintenance plan for the monitoring equipment entail?:
Daily checkup of the monitoring equipment. The probe/sensors can be unscrewed from the trough and wiped down as needed. The trough can also be wiped out or flushed as needed.
Describe the proposed sampling plan at the monitoring site:
Water would be drawn directly from Patterson Creek to the panel/trough with a single tap for a drain line. The controller would be continuously monitoring the water through the trough based on the probes mentioned above. If a parameter would go beyond the acceptable limits, the telemetry would alarm the Operators who in turn could shut down the intake before any contaminated water could reach the plant.
Describe the proposed procedures for data management and analysis:
The data gathered during the continuous monitoring could be added to the existing telemetry (SCADA) system. The telemetry would time stamp the information received and create a trending line graph for each parameter. The graph would be based on the time of sample and level. This would allow the District to see a base line and any changes that occur on a daily basis.

## APPENDIX C. COMMUNICATION PLAN TEMPLATE

Frankfort PSD

PWSID: WV3302928

Authorizing Signature: Douglas L. Brelsford

Contact Phone Number: (301)697-8564

Contact Email Address: db71\_5@hotmail.com

Plan Developed On: August 2021

### ACKNOWLEDGMENTS:

This plan was developed by [insert name, title of person completing plan, and who they work for] to meet certain requirements of the Source Water and Assessment Protection Program (SWAPP) and the Wellhead Protection Program (WHPP) for the State of West Virginia, as directed by the federal Safe Drinking Water Act (SDWA) and state laws and regulations.

## INTRODUCTION

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Legislative Rule 64CSR3 requires public water systems to develop a Communication Plan that documents how public water suppliers, working in concert with state and local emergency response agencies, shall notify state and local health agencies and the public in the event of a spill or contamination event that poses a potential threat to public health and safety. The plan must indicate how the public water supplier will provide updated information, with an initial notification to the public to occur no later than thirty minutes after the supplier becomes aware that the spill, release or potential contamination of the public water system poses a potential threat to public health and safety.

The public water system has responsibility to communicate to the public, as well as to state and local health agencies. This plan is intended to comply with the requirements of Legislative Rule 64CSR3, and other state and federal regulations.

## TIERS REPORTING SYSTEM

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This water system has elected to use the Tiered Incident / Event Reporting System (TIERS) for communicating with the public, agencies, the media, and other entities in the event of a spill or other incident that may threaten water quality. TIERS provides a multi-level notification framework, which escalates the communicated threat level commensurate with the drinking water system risks associated with a particular contamination incident or event. TIERS also includes a procedural flow chart illustrating key incident response communication functions and how they interface with overall event response / incident management actions. Finally, TIERS identifies the roles and responsibilities for key people involved in risk response, public notification, news media and other communication.

TIERS provides an easy-to-remember five-tiered **A-B-C-D-E** risk-based incident response communication format, as described below. Table 1 provides also associated risk levels.

**A = Announcement.** The water system is issuing an announcement to the public and public agencies about an incident or event that may pose a threat to water quality. Additional information will be provided as it becomes available. As always, if water system customers notice anything unusual about their water, they should contact the water system.

**B = Boil Water Advisory.** A boil water advisory has been issued by the water system. Customers may use the water for showering, bathing, and other non-potable uses, but should boil water used for drinking or cooking.

**C = Cannot Drink.** The water system asks that users not drink or cook with the water at this time. Non-potable uses, such as showering, bathing, cleaning, and outdoor uses are not affected.

**D = Do Not Use.** An incident or event has occurred affecting nearly all uses of the water. Do not use the water for drinking, cooking, showering, bathing, cleaning, or other tasks where water can come in contact with your skin. Water can be used for flushing commodes and fire protection.

**E = Emergency.** Water cannot be used for any reason.

Tier	Tier Category	Risk Level	Tier Summary
A	Announcement	Low	The water system is issuing an announcement to the public and public agencies about an incident or event that could pose a threat to public health and safety. Additional information will be provided as it becomes available.
B	Boil Water Advisory	Moderate	Water system users are advised to boil any water to be used for drinking or cooking, due to possible microbial contamination. The system operator will notify users when the boil water advisory is lifted.
C	Cannot Drink	High	System users should not drink or cook with the water until further notice. The water can still be used for showering, bathing, cleaning, and other tasks.
D	Do Not Use	Very High	The water should only be used for flushing commodes and fire protection until further notice. More information on this notice will be provided as soon as it is available.
E	Emergency	Extremely High	The water should not be used for any purpose until further notice. More information on this notice will be provided as soon as it is available.

## COMMUNICATION TEAM

The Communication Team for the water system is listed in the table below, along with key roles. In the event of a spill or other incident that may affect water quality, the water system spokesperson will provide initial information, until the team assembles (if necessary) to provide follow-up communication

Water system communication team members, organizations, and roles.

Team Member Name	Organization	Phone	Email
Douglas L. Brelsford	Frankfort PSD	(301)697-8564	db71_5@hotmail.com
Gerald "Jerry" Frantz	Frankfort PSD	(301)697-9910	grandpajer50@gmail.com

In the event of a spill, release, or other incident that may threaten water quality, members of the team who are available will coordinate with the management staff of the local water supplier to:

- Collect information needed to investigate, analyze, and characterize the incident/event
- Provide information to the management staff, so they can decide how to respond
- Assist the management staff in handling event response and communication duties
- Coordinate fully and seamlessly with the management staff to ensure response effectiveness

## COMMUNICATION TEAM DUTIES

The communication team will be responsible for working cooperatively with the management staff and state and local emergency response agencies to notify local health agencies and the public of the initial spill or contamination event. The team will also provide updated information related to any contamination or impairment of the source water supply or the system's drinking water supply.

According to Legislative Rule 64CSR3, the initial notification to the public will occur no later than thirty minutes after the public water system becomes aware that the spill, release or potential contamination of the public water system poses a potential threat to public health and safety.

As part of the group implementing the Source Water Protection Plan, team members are expected to be familiar with the plan, including incident/event response and communication tasks. Specifically, team members should:

- Be knowledgeable on elements of the Source Water Protection Plan and Communication Plan
- Attend team meetings to ensure up-to-date knowledge of the system and its functions
- Participate in periodic exercises that “game out” incident response and communication tasks
- Help to educate local officials, the media, and others on source water protection
- Cooperate with water supplier efforts to coordinate incident response communication
- Be prepared to respond to requests for field investigations of reported incidents
- Not speak on behalf of the water supplier unless designated as the system’s spokesperson

The primary spokesperson will be responsible for speaking on behalf of the water system to local agencies, the public, and the news media. The spokesperson should work with the management staff and the team to ensure that all communication is clear, accurate, timely, and consistent. The spokesperson may authorize and/or direct others to issue news releases or other information that has been approved by the system’s management staff. The spokesperson is expected to be on call immediately when an incident or event which may threaten water quality occurs. The spokesperson will perform the following tasks in the event of a spill, release, or other event that threatens water quality:

- Announce which risk level (A, B, C, D, or E) will apply to the public notifications that are issued
- Issue news releases, updates, and other information regarding the incident/event
- Use the news media, email, social media, and other appropriate information venues
- Ensure that news releases are sent to local health agencies and the public
- Respond to questions from the news media and others regarding the incident/event
- Appear at news conferences and interviews to explain incident response, etc.

## INCIDENT / EVENT COMMUNICATION PROCEDURE

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The flow chart in this section illustrates how the water system will respond when it receives a report that a spill, release, or other contamination event may have occurred. Key elements of the flow chart are described below.

### Communication with agencies, the public, and the media during threat incidents

Upon initial notification of the incident/event, system managers and staff will collect information and verify the need for further investigation. Only properly trained personnel will perform onsite investigations if permitted by emergency responders. If further investigation is warranted, and the initial facts support it, the water system spokesperson will issue a public communication statement consistent with the threat level. In addition, water system personnel and partners will be dispatched to conduct reconnaissance, a threat assessment, and a threat characterization, if present. This work may include:

- Verification of the incident/event type (spill, release, etc.)
- Location of incident/event
- Type of material(s) involved in spill, release, etc.
- Quantity of material involved
- Potential of the material to move, migrate, or be transported
- Relevant time factor(s) in the risk assessment (e.g., downstream movement rate)
- Overall level of risk to water system, whether low, moderate, high, or very high
- Development of the initial risk characterization

As the flow chart indicates, several iterative cycles will occur after the initial threat assessment, including communication with local agencies and the public, further investigation of the incident, possible implementation of

the water system’s contingency plan, and eventual elimination of the threat and a return to normal operations.

Communication activities during this period will include:

- The initial release (i.e., Announcement, Boil Water Advisory, Cannot Drink, Do Not Use, or Emergency)
  - Sent to local health agencies, the public, and the news media within 30 minutes
- Notification of the local water system’s source water protection and communication teams
  - If warranted by initial findings regarding the spill, release, or incident
- Notification of the WV Bureau of Public Health
  - As required
- Periodic information updates, as incident response information is received
- Updates to the applicable A-B-C-D-E advisory tier, as necessary

If time permits and the need arises, after the threat level is reduced, and operations return to normal, the water system staff, the communication and source water protection teams, and their partners may conduct a post-event review and assessment. The purpose of the review is to examine the response to the incident, relevant communication activities, and overall outcomes. Plans and procedures may be updated, altered, or adapted based on lessons learned through this process.

## EMERGENCY SHORT FORMS

### Emergency Communication Information

	<b>Name</b>	<b>Phone</b>	<b>Email</b>	
<b>Designated spokesperson:</b>	Douglas L. Brelsford	(301)697-8564	db71_5@hotmail.com	
<b>Alternate spokesperson:</b>	Gerald "Jerry" Frantz	(301)697-9910	grandpajer50@gmail.com	
<b>Designated location to disseminate information to media:</b>	Frankfort Public Service District 171 Plum Run Road Ridgley, WV 26753			
<b>Method of Contact:</b>	word of mouth newspaper posted notices radio website			
<b>Media Contacts:</b>	<b>Name</b>	<b>Title</b>	<b>Phone Number</b>	<b>Email</b>
	Carson Yoder WFRB	Program Director	(301)689-8871	
Jim Van WTBO	News Director	(301)722-6666		Liz Beavers Keyser Tribune



**Emergency Service Contacts**

	Name	Emergency Phone	Alternative Phone	Email
Police	Jeremy S. Taylor	(911)___-___	(304)788-0341	jstaylor@mineralshe riff.com
Fire	Greg Long	(911)___-___	(304)298-3615	
Ambulance	Mineral County Ambulance Auth	(911)___-___	(304)788-6444	
Hazmat		(911)___-___		
Other	Colby Simpson	(911)___-___	(304)726-4388	
Other	Shawn Malone	(911)___-___		
Other				

**Sensitive Populations**

Other Communities that are served by the Utility:	None				
Major User/Sensitive Population Notification	Name	Emergency Phone	Alternative Phone	Email	
	Nursing Home-Dawn View	(304)298-3602			
	Dr. Livengood	(304)298-3605			
	Hunt Club Medical Ctr	(304)726-4501			
	Small World Daycare	(301)697-7319			
	Mineral Co. Boe	(304)813-1820			
	Subway	(304)298-2100			
	Wilma's Diner	(304)298-2140			
	Linda's Restaurant	(304)738-7000			
	Hunt Club Pizza	(304)738-4042			
	Taste Of The Town	(304)298-4020			
	Dentist Office	(304)298-3501			
	Fox's Pizza Den	(304)298-4848			
EED District Office Contact	Name	Phone	Email		
	Alan Marchun	(304)725-9453	bradley.r.reed@wv.gov		
OEHS Readiness Coordinator	Lee Orr	(304)356-4290			
Downstream Water System Contacts	Water System Name	Contact Name	Emergency Phone	Alternate Phone	Email
	Town of Paw Paw	Steven Bowers	(304)947-5548	(304)947-5548	
Are you planning on implementing the TIER Communications plan?:			Yes		

**Emergency Service Key Staff Members**

	Name	Title	Phone	Email
Key Staff Responsible for Coordinating Emergency Response Procedures:	Rae Corwell	General Manager	(304)303-3133	rcorwellfpsd@atlanticbb.net
Staff Responsible for Keeping Confidential PSSC Information and Releasing to Emergency Responders.	Rae Corwell	General Manager	(304)303-3133	rcorwellfpsd@atlanticbb.net

**Emergency Response Information**

List Laboratories available to perform sample analysis in case of emergency.	<b>Name</b>	<b>Phone</b>
	REI Consultants	(304)255-2500
	REI Consultants	(717)718-5076
Has utility developed a detailed Emergency Response Plan in accordance with the Public Health Security Bioterrorism preparedness and Response Plan Act of 2002 that covers the following areas?:	Yes	
When was the emergency response plan developed or last updated?:	2016	

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## EMERGENCY CONTACT INFORMATION

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**State Emergency Spill Notification**

1-800-642-3074

**Office of Emergency Services**

<http://www.wvdhsem.gov/>

Charleston, WV- (304) 558-5380

**WV Bureau for Public Health Office of Environmental Health Services (OEHS)**

[www.wvdhhr.org/oehs](http://www.wvdhhr.org/oehs)

Readiness Coordinator - Lee Orr

Phone: 304-356-4290

Cell: 304-550-5607

E-mail: [Lee.E.Orr@wv.gov](mailto:Lee.E.Orr@wv.gov)

Environmental Engineering Division Staff

Charleston, Central Office (304) 558-2981

Beckley, District 1 (304) 256-6666

St. Albans, District 2 (304) 722-0611

Kearneysville, District 4 (304) 725-9453

Wheeling, District 5 (304) 238-1145

Fairmont, District 6 (304) 368-2530

**National Response Center - Chemical, Oil, & Chemical/Biological Terrorism**

1-800-424-8802

**WV State Fire Marshal's Office**

1-800-233-3473

**West Virginia State Police**

1-304-746-2100

**WV Watch – Report Suspicious Activity**

1-866-989-2824

**DEP Distance Calculator**

<http://tagis.dep.wv.gov/pswcheck/>

## PRESS RELEASE ATTACHMENTS

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TIERS Levels A, B, C, D, and E

**UTILITY ISSUED NOTICE – LEVEL A  
PUBLIC WATER SYSTEM ANNOUNCEMENT  
A WATER SYSTEM INVESTIGATION IS UNDERWAY**

On \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ AM/PM, the \_\_\_\_\_ Water System began investigating an incident that may affect local water quality.

The incident involves the following situation at this location:

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There are no restrictions on water use at this time. As always, if water system customers notice anything unusual about their water – such as abnormal odors, colors, sheen, etc. – they should contact the water system at \_\_\_\_\_.

At this time there is no need for concern if you have consumed or used the water.

Regular updates will be provided about this Announcement as water system staff continue their investigation. Again, there are no restrictions on water use at this time.

State Water System ID# \_\_\_\_\_ Date Distributed: \_\_\_\_\_

UTILITY ISSUED NOTICE – LEVEL B  
BOIL WATER ADVISORY  
A BOIL WATER ADVISORY IS IN EFFECT

On \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ am/pm, a water problem occurred causing contamination of your water. The areas that are affected are as follows:

Entire Water System or  Other: \_\_\_\_\_  
\_\_\_\_\_

CONDITIONS INDICATE THERE IS A HIGH PROBABILITY THAT YOUR WATER IS CONTAMINATED. TESTING HAS NOT OCCURRED TO CONFIRM OR DENY THE PRESENCE OF CONTAMINATION IN YOUR WATER.

**What should I do?**

- **DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. Boiled or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, bathing, and food preparation until further notice. Boiling kills bacteria and other organisms in the water.

**What happened?**

- The problem is related to \_\_\_\_\_

**What is being done?**

- The water system is taking the following action: \_\_\_\_\_  
\_\_\_\_\_

**What should a customer do if they have consumed or used the water?**

- \_\_\_\_\_

We will inform you when you no longer need to boil your water. We anticipate resolving the problem within \_\_\_\_\_ hours/days. For more information, please contact \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_ at \_\_\_\_\_.

General guidelines on ways to lessen the health risk are available from the EPA Safe Drinking Water Hotline at 1 (800) 426-4791.

*Please share this information others who use this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice was distributed by \_\_\_\_\_

State Water System ID# \_\_\_\_\_ Date Distributed: \_\_\_\_\_

UTILITY ISSUED NOTICE – LEVEL C  
“CANNOT DRINK” WATER NOTIFICATION  
A LEVEL C WATER ADVISORY IS IN EFFECT

On \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ am/pm, a water problem occurred causing contamination of your water. The areas that are affected are as follows:

Entire Water System or  Other: \_\_\_\_\_  
\_\_\_\_\_

CONDITIONS INDICATE THERE IS A HIGH PROBABILITY THAT YOUR WATER IS CONTAMINATED. TESTING HAS NOT OCCURRED TO CONFIRM OR DENY THE PRESENCE OF CONTAMINATION IN YOUR WATER.

**What should I do?**

- **DO NOT DRINK THE WATER.** You can't drink the water, but you can use it for showering, bathing, toilet-flushing, and other non-potable purposes.
- **BOILING WILL NOT PURIFY THE WATER.** Do not drink the water, even if it is boiled.

**What happened?**

- The problem is related to \_\_\_\_\_

**What is being done?**

- The water system is taking the following action: \_\_\_\_\_  
\_\_\_\_\_

**What should a customer do if they have consumed or used the water?**

- \_\_\_\_\_

We will inform you when the water is safe to drink. We anticipate resolving the problem within \_\_\_\_\_ hours/days. For more information – or to report unusual water conditions such as abnormal odors, colors, sheen, etc. – please contact \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_ at \_\_\_\_\_.

General guidelines on ways to lessen the health risk are available from the EPA Safe Drinking Water Hotline at 1 (800) 426-4791.

*Please share this information others who use this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice was distributed by \_\_\_\_\_

State Water System ID# \_\_\_\_\_ Date Distributed: \_\_\_\_\_



UTILITY ISSUED NOTICE – LEVEL D  
"DO NOT USE" WATER NOTIFICATION  
A LEVEL D WATER ADVISORY IS IN EFFECT

On \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ am/pm, a water problem occurred causing contamination of your water. The areas that are affected are as follows:

Entire Water System or  Other: \_\_\_\_\_  
\_\_\_\_\_

CONDITIONS INDICATE THERE IS A HIGH PROBABILITY THAT YOUR WATER IS CONTAMINATED. TESTING HAS NOT OCCURRED TO CONFIRM OR DENY THE PRESENCE OF CONTAMINATION IN YOUR WATER.

**What should I do?**

- **DO NOT DRINK THE WATER.** The water is contaminated.
- **DO NOT SHOWER OR BATHE IN THE WATER.** You can't use the water for drinking, showering, or bathing. It can be used for toilet flushing and firefighting.
- **BOILING WILL NOT PURIFY THE WATER.** Do not use the water, even if it is boiled. The type of contamination suspected is not removed by boiling.

**What happened?**

- The problem is related to \_\_\_\_\_

**What is being done?**

- The water system is taking the following action: \_\_\_\_\_  
\_\_\_\_\_

**What should a customer do if they have consumed or used the water?**

- \_\_\_\_\_

We will inform you when the water is safe to drink. We anticipate resolving the problem within \_\_\_\_\_ hours/days. For more information – or to report unusual water conditions such as abnormal odors, colors, sheen, etc. – please contact \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_ at \_\_\_\_\_.

*Please share this information others who use this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice was distributed by \_\_\_\_\_

State Water System ID# \_\_\_\_\_ Date Distributed: \_\_\_\_\_

UTILITY ISSUED NOTICE – LEVEL E  
EMERGENCY WATER NOTIFICATION  
A LEVEL E WATER ADVISORY IS IN EFFECT

On \_\_\_\_\_ at \_\_\_\_:\_\_\_\_ am/pm, a water problem occurred causing contamination of your water. The areas that are affected are as follows:

Entire Water System or  Other: \_\_\_\_\_  
\_\_\_\_\_

CONDITIONS INDICATE THERE IS A HIGH PROBABILITY THAT YOUR WATER IS CONTAMINATED. TESTING HAS NOT OCCURRED TO CONFIRM OR DENY THE PRESENCE OF CONTAMINATION IN YOUR WATER.

**What should I do?**

- **DO NOT DRINK THE WATER.** The water is contaminated.
- **DO NOT USE THE WATER FOR ANY PURPOSE!** You can't use the water for drinking, showering, or bathing, or any other use – not even for toilet flushing.
- **BOILING WILL NOT PURIFY THE WATER.** Do not use the water, even if it is boiled. The type of contamination suspected is not removed by boiling.

**What happened?**

- The problem is related to \_\_\_\_\_

**What is being done?**

- The water system is taking the following action: \_\_\_\_\_  
\_\_\_\_\_

**What should a customer do if they have consumed or used the water?**

- \_\_\_\_\_

We will inform you when the water is safe to drink. We anticipate resolving the problem within \_\_\_\_\_ hours/days. For more information – or to report unusual water conditions such as abnormal odors, colors, sheen, etc. – please contact \_\_\_\_\_ at \_\_\_\_\_ or \_\_\_\_\_ at \_\_\_\_\_.

*Please share this information others who use this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice was distributed by \_\_\_\_\_

State Water System ID# \_\_\_\_\_ Date Distributed: \_\_\_\_\_

## APPENDIX D. SINGLE SOURCE FEASIBILITY

### Water Source Alternative:

Back up intake	
Name of Alternative:	Back up intake
Brief Description of the Alternative:	Back up intake
Feasible?:	No
Provide Cost Estimate:	\$0
Would this alternative supply 100% of your needs?:	No
Economic Criteria - Operation and Maintenance Costs:	0
Economic Criteria - Capital Cost:	0
Technical Criteria - Permitting:	0
Technical Criteria - Flexibility:	0
Technical Criteria - Resilience:	0
Technical Criteria - Institutional Requirements:	0
Environmental Criteria - Environmental Impacts:	0
Environmental Criteria - Aesthetic Impacts:	0
Environmental Criteria - Stakeholder Issues:	0
Final Score:	0.00%
Interconnection	
Name of Alternative:	Wiley Ford
Brief Description of the Alternative:	Wiley Ford
Feasible?:	Yes
Provide Cost Estimate:	\$5,249,000
Would this alternative supply 100% of your needs?:	No
Economic Criteria - Operation and Maintenance Costs:	0
Economic Criteria - Capital Cost:	0
Technical Criteria - Permitting:	3
Technical Criteria - Flexibility:	1
Technical Criteria - Resilience:	2
Technical Criteria - Institutional Requirements:	2
Environmental Criteria - Environmental Impacts:	2
Environmental Criteria - Aesthetic Impacts:	2
Environmental Criteria - Stakeholder Issues:	0
Final Score:	33.22%
Other	
Name of Alternative:	Combined Water Storage

Brief Description of the Alternative:	Combined Water Storage
Feasible?:	Yes
Provide Cost Estimate:	\$1,812,500
Would this alternative supply 100% of your needs?:	No
Economic Criteria - Operation and Maintenance Costs:	2
Economic Criteria - Capital Cost:	1
Technical Criteria - Permitting:	3
Technical Criteria - Flexibility:	3
Technical Criteria - Resilience:	3
Technical Criteria - Institutional Requirements:	3
Environmental Criteria - Environmental Impacts:	2
Environmental Criteria - Aesthetic Impacts:	3
Environmental Criteria - Stakeholder Issues:	0
Final Score:	69.44%
<b>Other</b>	
Name of Alternative:	Concept #1 11.4 MG Reservoir
Brief Description of the Alternative:	Concept #1 11.4 MG Reservoir
Feasible?:	Yes
Provide Cost Estimate:	\$906,250
Would this alternative supply 100% of your needs?:	No
Economic Criteria - Operation and Maintenance Costs:	2
Economic Criteria - Capital Cost:	2
Technical Criteria - Permitting:	3
Technical Criteria - Flexibility:	1
Technical Criteria - Resilience:	3
Technical Criteria - Institutional Requirements:	2
Environmental Criteria - Environmental Impacts:	3
Environmental Criteria - Aesthetic Impacts:	2
Environmental Criteria - Stakeholder Issues:	0
Final Score:	67.11%

## Feasibility Study Narrative

**SINGLE SOURCE FEASIBILITY STUDY**

If a public water utility's water supply plant is served by a single-source intake to a surface water source of supply or a surface water influenced source of supply, the submitted source water contingency protection plan must also include an examination and analysis of the technical and economic feasibility of alternative sources of water to provide continued safe and reliable public water service in the event its primary source of supply is detrimentally affected by contamination, release, spill event or other reason. These alternatives may include a secondary intake\*, two days of raw or treated water storage, interconnections with neighboring systems, or other options identified on a local level.

In order to accomplish this requirement, utilities should examine all existing or possible alternatives and rank them by their technical, economic, and environmental feasibility. To have a consistent and complete method for ranking alternatives, WVBPH has developed a feasibility study guide. This guide provides several criteria to consider for each category, organized in a scoring matrix. By completing the matrix, utilities will demonstrate the process used to examine the feasibility of each alternative and document scores that compare the alternatives. The scoring matrix is then summarized in the Feasibility Study matrix which is weighted to display the most suitable alternative for the utility. Analysis of the evaluated alternatives and summary of the results are presented in an alternatives feasibility study attached as **Appendix D**.

**COMMUNICATION PLAN**

Frankfort PSD has also developed a Communication Plan that documents the manner in which the public water utility, working in concert with state and local emergency response agencies, shall notify the local health agencies and the public of the initial spill or contamination event and provide updated information related to any contamination or impairment of the source water supply or the system's drinking water supply. The initial notification to the public will occur in any event no later than thirty minutes after the public water system becomes aware of the spill, release, or potential contamination of the public water system. A copy of the source water protection plan and the Communication Plan has been provided to the local fire department. Frankfort PSD will update the Communication Plan as needed to ensure contact information is up to date.

Procedures should be in place for the kinds of catastrophic spills that can reasonably be predicted at the source location or within the SWPA. The chain-of-command, notification procedures and response

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\* A secondary water source would draw water supply from a substantially different location or water source.

**APPENDIX D. SINGLE SOURCE FEASIBILITY STUDY**

## **Alternatives Analysis**

### **1. Backup Intake**

The Frankfort PSD currently has a primary intake at Patterson Creek adjacent to the Fort Ashby Water Treatment Plant (WTP). A secondary intake is in place at the Fort Ashby Dam. The backup intake has been used in the past when necessary. It does not feed the plant at the same rate as the primary intake, and the operators at the WTP adjust accordingly.

### **2. Interconnection**

Frankfort PSD has an interconnection with the Wiley Ford water system. This system was taken over by the Frankfort PSD several years ago. The interconnection with Wiley Ford does not provide enough water or pressure to supply the entire Fort Ashby water system. There is also an interconnection with the City of Cumberland, Maryland through the town of Ridgley. This interconnection feeds into the Wiley Ford System and therefore does not provide enough pressure to the Fort Ashby System. The current infrastructure of tanks and booster stations does not allow for the flow from Wiley Ford back to the Fort Ashby pressure area. It is approximately 63,000 If from Cumberland, Maryland to the Fort Ashby WTP. Cost estimates have been provided, but the interconnection option is not feasible.

### **3. Treated Water**

The District currently has 1.16 days of storage at maximum production (964,200 gpd) and 2.14 days of storage during average production (524,680 gpd). Four of the existing water storage tanks are in need of repair/repaint. They are as follows:

- Dawn View Storage Tank – 220,000 gallons (30' dia x 40' tall)
- Old Plant Storage Tank – 160,000 gallons (34' dia x 23' tall)
- Sunrise Storage Tank – 16,000 gallons (8.5' dia x 34' tall)
- Deerfield Storage Tank – 10,000 gallons (12' dia x 12' tall)

Cost estimates for the matrix were replacing the Dawn View and Old Plant Storage Tanks with similar sized tanks. The Sunrise and Deerfield Tanks were increase in capacity to provide some additional pressure to existing high elevation customers. The increase in volume also provides some assistance with fire protection.

**Matrix Document****Matrix Explanation**

The alternative analysis matrix evaluates the utility's ability to implement each of the additional sources outlined. Alternative sources are evaluated for economic, technical, and environmental feasibility. The matrix uses a zero (0) to three (3) rating system, with three (3) being very feasible and zero (0) being not feasible. Each category has sub questions to develop an average for the alternative. Once all areas are evaluated, a final feasibility score is given for each of the alternatives for use in determining which option will best suit the utility's needs.

Economic factors evaluated in the matrix include all information needed to fund the alternative source. The matrix considers the current utility budget available per the latest annual report, operation and maintenance costs for each alternative, and the capital cost needed to construct each alternative. Supporting documentation is included in **Appendix E** of the report, which provides a breakdown of costs for each alternative that are used as capital costs in the matrix. The economic feasibility of each alternative is compared on a cost per gallon ratio. This ratio is determined by dividing the capital cost of the improvements by the total number of gallons of water produced per year. An average of the economic feasibility factors is then calculated and entered into the overall feasibility matrix found in **Appendix D**.

Technical criteria evaluated include permitting, flexibility, institutional and resilience factors. Permitting costs are included in all supporting documentation for each alternative source. The permitting factors included the permits that would be needed to construct the alternative source for the utility. An additional environmental factor is the feasibility of obtaining each permit. Permits were rated from zero (0) to three (3) based on the difficulty of obtaining the permits for the project. Depending on the project area, some permits may be very difficult and costly to obtain. Flexibility factors evaluate the ability of the alternative to be used as a permanent source of water or if it can only be used on a temporary basis.. The intake and interconnections can be used as both temporary and permanent sources. The alternatives' ability to help the utility during seasonal or population increases is also evaluated in the resilience factors. The alternatives that can produce additional water were rated as very feasible (3). Additional criteria evaluated are easements and rights-of-ways that will need to be acquired to construct the alternative source. For interconnections and intakes rights-of-ways would be needed to lay the new water line. The feasibility of obtaining the rights-of-ways was evaluated. All technical criteria was averaged and entered into the feasibility summary in **Appendix D**.

Environmental aspects for each alternative include impacts, aesthetics and stakeholders. Environmental impacts included any areas in the proposed alternative source area that are protected. Areas that are protected would have a low feasibility because the impacts could be large if the project were constructed. Aesthetics factors include noise, visual impacts, and mitigation measures that could affect the project's feasibility. The aesthetic factors relate to the stakeholder factors. The stakeholders' portion of the environmental criteria involves the community and their acceptance of the new source alternative and the structures that will be constructed.





Feasibility Matrix Alternative Strategy Description	Frankfort Public Service District					PWSID#: WV 3102928					Date: February 2016					Completed By: Cerone Associates, Inc.		
	Economic Criteria					Technical Criteria					Environmental Criteria					Final Score	Total Capital Cost	Comments
	Operation & Maintenance Costs	Capital Costs	Total	Weighted Total	Permitting	Flexibility	Resilience	Instrumental Requirements	Total	Weighted Total	Environmental Impacts	Aesthetic Impacts	Stakeholder Issues	Total	Weighted Total			
Backup Intake	-	0.0	0.0%	0.0%	-	-	-	0.0	0.0%	0.0%	-	-	-	0.0	0.0%	0.0%	\$0.00	
Interconnect	-	0.0	0.0%	0.0%	2.6	1.0	2.0	1.7	7.3	60.6%	2.0	2.0	-	4.0	44.4%	8.9%	\$5,249,000.00	
Combined Water Storage	2.0	1.0	3.0	20.0%	3.0	3.0	3.0	2.7	11.5	95.6%	3.0	3.0	-	5.0	55.6%	11.1%	\$1,812,500.00	
Concept #1 11.4 MG Reservoir	2.0	4.0	6.0%	28.7%	2.8	1.0	3.0	2.0	8.8	73.9%	3.0	2.0	-	5.0	55.6%	11.1%	\$986,250.00	
Concept #1 4.8 MG Reservoir	-	0.0	0.0%	0.0%	-	-	-	0.0	0.0%	0.0%	-	-	-	0.0	0.0%	0.0%	\$0.00	

Scoring:

- 0 - Not feasible. Criterion cannot be met by this alternative and removes the alternative from further consideration.
- 1 - Feasible but difficult. Criterion represents a significant barrier to successful implementation but does not eliminate it from consideration.
- 2 - Feasible. Criterion can be met by this alternative.
- 3 - Very Feasible. Criterion can be easily met by this alternative.

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# APPENDIX E. SUPPORTING DOCUMENTATION